

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pre and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as nega

Name of smaller authority: Dursley Town Council

County area (local councils and parish meetings only): Gloucestershire

Financial year ending 31 March 2020

Prepared by (Name and Role): Mr John Kay, Town Clerk & Responsible Finance Officer

Date: 23/04/2020

	£	£
Balance per bank statements as at 31/3/20:		
Lloyds - Instant Access	138,600.54	
Lloyds - Business Account	5,129.86	
Barclays Base Rate Reward	<u>104,983.58</u>	
		248,713.98
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
Festive Lighting	- 27.00	
Keytek Locksmiths	- 196.78	
Build IT Glos	- 178.07	
Amazon	- 16.99	
HMRC	<u>- 3,066.66</u>	
		- 3,485.50
Add: any un-banked cash as at 31/3/20		
None	<u>-</u>	<u>-</u>
Net balances as at 31/3/20 (Box 8)		<u><u>245,228.48</u></u>