

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Dursley Town Council**

County area (local councils and parish meetings only): **Gloucestershire**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **John Kay (Town Clerk/RFO)**

Date: **06/04/2021**

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
Barclays Base Rate Reward	105,115.07	
Lloyds Bank Instant Access	99,642.49	
Lloyds Bank Business Acct	7,077.47	
		211,835.03
Petty cash float (if applicable)		41.97
Less: any unpresented cheques as at 31/3/21 <b>(enter these as negative numbers)</b>		
See Attached Sheet	(3,551.93)	
		(3,551.93)
Add: any un-banked cash as at 31/3/21		
None	0.00	
		-
<b>Net balances as at 31/3/21 (Box 8)</b>		<b><u>208,325.07</u></b>