

# DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS  
Tel (01453) 547758 Email: [clerk@dursleytowncouncil.gov.uk](mailto:clerk@dursleytowncouncil.gov.uk)

25<sup>th</sup> October 2016

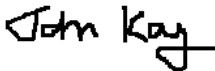
## TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 1<sup>st</sup> November 2016 at 7.00 pm.

**Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website [www.dursleytowncouncil.gov.uk](http://www.dursleytowncouncil.gov.uk). Should you require any additional information on any of the items, please contact the office prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay  
Town Clerk

## AGENDA

1. **To receive apologies for absence.**
2. **To receive any Members' Declarations of Interest.**
3. **To consider any requests for dispensations.**
4. **To receive any reports from County and District Councillors.**
5. **To receive a presentation from Harris Ethical regarding Thinktravel (Members: email attached).**
6. **To receive any representations from the public.**
7. **Minutes**  
  
To confirm and sign the Minutes of the Meeting of the Council held on 4<sup>th</sup> October 2016.
8. **Business Relating To Council Finance**
  - 8.1 Regarding Council's Accounts 2016/17:

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- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
  - ii) To note the income received since the last Council meeting (Members: copy attached).
  - iii) To note the management/budget report (Members: copy attached.)
- 8.2** To note the meeting of Council scheduled for 22<sup>nd</sup> November to consider the 2017/18 budget.
- 9. Business relating to Green Spaces**
- 9.1** To receive the Minutes of the Green Spaces Committee Meeting held on Tuesday 18<sup>th</sup> October 2016.
- 9.2** To receive a report from the Committee Chairman if necessary.
- 9.3** To accept the recommendation of the Green Spaces Committee to adopt the Schedule of Fees and Charges that will apply from 1<sup>st</sup> April 2017 – 31<sup>st</sup> March 2018 (Members: Schedule attached).
- 10. Business relating to Town Improvements & Amenities**
- 10.1** To receive the Minutes of the Town Improvements Committee Meeting held on Tuesday 11<sup>th</sup> October 2016.
- 10.2** To receive a report from the Committee Chairman if necessary.
- 11. Business Relating To Planning**
- 11.1** To receive the Minutes of the Planning Committee Meeting held on Tuesday 11<sup>th</sup> October 2016.
- 11.2** To receive a report from the Committee Chairman, if necessary.
- 11.3** To receive an update on Proposed Traffic Signals - A4135 Kingshill Road/Dursley Road (Sandpits) Junction.
- 12. Business Relating To Policy and Finance**
- 12.1** To receive the Minutes of the Policy & Finance Committee Meeting held on Thursday 20<sup>th</sup> October 2016.
- 12.2** To receive a report from the Committee Chairman, if necessary.
- 12.3** To consider 2016/17 Small Grant request from Allsorts Gloucestershire as recommended by the Policy & Finance Committee. (Members: Original application & additional information supplied)
- 12.4** To consider 2017/18 Revenue Grant request from Stroud Citizens Against Poverty Debt Centre. (Members: Grant Application attached)

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- 12.5 To consider the recommendations of the report for a Community Defibrillator at the Phone Kiosk in Castle Street (Members: Report attached)
- 12.6 To confirm payment of the second instalment of the 2016/17 Revenue Grant to Dursley & District Community Association (Members: Report from D&DCA attached)
- 12.7 To confirm the Business Continuity Plan (Members: Plan attached).
- 12.8 To receive reports from the following meetings:

6 <sup>th</sup> Oct	Youth Service Quarterly Review	Cllr Creswick, Town Clerk
12 <sup>th</sup> Oct	Future Dursley (NDP)	Mayor, Cllrs, Creswick, Laybourne & Deputy Clerk
13 <sup>th</sup> Oct	Dursley Business Inclusive	Town Clerk
18 <sup>th</sup> Oct	GCC Highway Meeting	Cllr Hayes
19 <sup>th</sup> Oct	Xmas Committee	Deputy Clerk
24 <sup>th</sup> Oct	Dursley Welcomes Walkers	Mayor
26 <sup>th</sup> Oct	Tourism Group	Cllrs Abraham, Ackroyd & Deputy Clerk
26 <sup>th</sup> Oct	Village Green, Long Street	Deputy Clerk

### 13. **Business relating to Staff**

- 13.1 To receive the Minutes of the Staff Committee Meeting held on Thursday 20<sup>th</sup> October 2016.
- 13.2 To receive a report from the Chairman of the Staff Committee, if necessary.
- 13.3 To receive an update on the vacant position of Litter Collector.

### 14. **Business relating to Highways**

- 14.1 To receive a report from Council's Highways representative.
- 14.2 To consider funding a replacement grit bin at Garden Suburb, Dursley.

### 15. **Business relating to Community Safety**

- 15.1 To receive a report from Council's Police representative.
- 15.2 To receive an update from the Local Neighbourhood Police representative.

### 16. **The Clerk's Report**

To receive a report. (Members: copy attached).

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## 17. Inspections

To note that the following Councillors are scheduled to make inspections in November and from January 2017 the number of inspections carried out by Councillors with completed reports returned to the office will be recorded in the Annual Report.

### Green Spaces:

<b>CEMETERY</b>	<b>ALLOTMENTS</b>	<b>KINGSHILL PLAY PARK</b>	<b>WM RECREATION GROUND</b>	<b>ST. MARKS</b>	<b>HIGHFIELDS PLAY PARK</b>
S ACKROYD	S ABRAHAM	A STENNETT	L PATRICK	S CRESWICK	A SHEFFIELD

### Street Furniture:

<b>HIGHFIELDS</b>	<b>KINGSHILL</b>	<b>CENTRAL</b>
M NICHOLSON	C NELMES	B CAIRNS

### Internal audit checks:

<b>November</b>	BRIAN MARSH	MATT NICHOLSON
<b>December</b>	MATT NICHOLSON	LORAIN PATRICK

## 18. The following business will be dealt with in committee:

- 18.1 To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.
- 18.2 To consider the use of Council Reserves and borrowing funds to enable local projects that would be beneficial to Dursley (Members: Information attached on Projects, Investments and PWLB borrowing rates).