

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
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28th February 2017

TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 7th March 2017 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. **To receive apologies for absence.**
2. **To receive any Members' Declarations of Interest.**
3. **To consider any requests for dispensations.**
4. **Regarding vacancies for Town Councillor, Highfields and Kingshill Wards: to consider any applications received. (Members: applications attached)**
5. **To receive any reports from County and District Councillors.**
6. **To receive any representations from the public.**
7. **Minutes**
To confirm and sign the Minutes of the Meeting of the Council held on 24th January 2017.
8. **Business Relating To Council Finance**

Regarding Council's Accounts 2016/17:

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- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

9. Business relating to Green Spaces

To receive a report from the Committee Chairman if necessary.

10 Business relating to Town Improvements & Amenities

10.1 To receive a report from the Committee Chairman if necessary.

10.2 To receive an update on the 2017 Pancake Race held on the 28th February.

10.3 To receive an update from the Tourism Group meeting held on the 30th January 2017.

11 Business Relating To Planning

11.1 To receive the Minutes of the Planning Committee Meeting held on Tuesday 21st February 2017.

11.2 To receive a report from the Committee Chairman, if necessary.

11.3 To consider the print & delivery costs for the NDP Information leaflet and to consider including the Council's newsletter "Dursley Matters" to all residents of the town (Members: Quotes, Supporting Information & Map attached)

12 Business Relating To Policy and Finance

12.1 To receive the Minutes of the Policy & Finance Committee Meeting held on Tuesday 21st February 2017.

12.2 To receive a report from the Committee Chairman, if necessary.

12.3 To approve the updated Strategic Plan 2017 to 2020. (Members: Draft Strategic Plan approved).

12.4 To approve the application for the Gold Level award of the Local Council Award Scheme and to resolve that the following is published online: (Members: Application Form and Statements Attached)

- a) A business (Strategic) plan covering a financial forecast for at least three years linked to revenue and capital plans for the council and its community.
- b) An annual report, online material and at least four news bulletins a year with evidence of:

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- i) engaging with diverse groups in the community using a variety of methods.
- ii) community engagement leading to positive outcomes for the community.
- iii) At least four positive outcomes achieved for the community in the last six months and a broad range of council activities including innovative projects.
- iv) co-operating constructively with other organisations.

And to resolve that the Town Council has prepared statements to be presented to the accreditation panel showing how it:

- a) Ensures that the council delivers value for money.
- b) Meets its duties in relation to bio-diversity and crime & disorder.
- c) Provides leadership in planning for the future of the community.
- d) Manages the performance of the council as a corporate body.
- e) Manages the performance of each individual staff member to achieve its business plan.

12.5 To consider the request from Hill Valley & Vale in regard to the 2016/17 Urgent Grant award. (Members: emails attached)

12.6 To consider the request form Stroud District Council to take action on pension fossil fuels divestment (Members: Letter attached)

12.7 To receive reports from the following meetings:

25 th Jan & 1 st March	NDP (Future Dursley)	Cllrs Grecian, Creswick, Laybourne
26 th Jan & 2 nd Mar	Xmas Working Group	Deputy Clerk
26 th Jan	GRCC Parish/Town Seminar	Deputy Mayor
26 th Jan	Dursley Town Trust	Council Trustees
2 nd Feb	Youth Service – Quarterly Review	Town Clerk
9 th Feb	Dursley Business Inclusive	Deputy Mayor, Town Clerk
13 th Feb	Dursley Welcomes Walkers	Mayor
21 st Feb	Parking Enforcement	Deputy Mayor, Town Clerk
23 rd Feb	Kingshill Management Committee	Mayor, Deputy Mayor
27 th Feb	Dursley In Bloom	Cllr Creswick
2 nd Mar	Vibe Users Group	Town Clerk

13 Business relating to Staff

13.1 To receive the Minutes of the Staff Committee Meeting held on Tuesday 28th February 2017.

13.2 To receive a report from the Chairman of the Staff Committee, if necessary.

14 Business relating to Highways

To receive a report from Council's Highways representative.

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15 Business relating to Community Safety

15.1 To receive a report from Council's Police representative.

15.2 To receive an update from the Local Neighbourhood Police representative.

16 The Clerk's Report

To receive a report. (Members: copy attached).

17 Inspections

To note that the following Councillors are scheduled to make inspections in March & April.

Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
MAR	J BURDGE	B CAIRNS	P HAYES	S CRESWICK	J BALL	A SHEFFIELD
APR	B CAIRNS	J BURDGE	S CRESWICK	F FIRTH	L PATRICK	M NICHOLSON

Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL
March	M NICHOLSON	J BALL	S ACKROYD
April	S ABRAHAM	A STENNETT	W THOMAS

Internal audit checks:

Note: The internal check rota has been changed to one councillor per month.

March	M LAYBOURNE
April	A SHEFFIELD

18 The following business will be dealt with in committee:

18.1 To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.

18.2 To receive an update from the Community Project Working Group and consider the group's recommendations from the meeting held on the 7th February 2017. (Meeting Notes & Recommendation attached)