

# DURSLEY TOWN COUNCIL

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28<sup>th</sup> March 2017

## TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 4<sup>th</sup> April 2017 at 7.00 pm.

**Please note the meeting will be preceded by a briefing session for Future Dursley (Neighbourhood Development Plan) commencing at 6.30pm.**

**Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website [www.dursleytowncouncil.gov.uk](http://www.dursleytowncouncil.gov.uk). Should you require any additional information on any of the items, please contact the office prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay  
Town Clerk

## AGENDA

1. To receive apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. Regarding vacancy for Town Councillor, Highfields Ward: to consider any applications received.
5. To receive any reports from County and District Councillors.
6. To receive any representations from the public.
7. Minutes  
To confirm and sign the Minutes of the Extraordinary Meeting of the Council held on 21<sup>st</sup> March 2017.
8. Business Relating To Council Finance

## **DURSLEY TOWN COUNCIL**

Regarding Council's Accounts 2016/17:

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

### **9. Business relating to Green Spaces**

- 9.1 To receive the Minutes of the Green Spaces Committee Meeting held on Tuesday 14<sup>th</sup> March 2017.
- 9.2 To receive a report from the Committee Chairman if necessary.
- 9.3 To nominate a local charity to receive funds from the Stroud District Football League Charity Cup games being held in Dursley on the 17<sup>th</sup> April 2017. (Members: Information attached)

### **10 Business relating to Town Improvements & Amenities**

- 10.1 To receive a report from the Committee Chairman if necessary.
- 10.2 To receive an update from the Tourism Group meeting held on the 15<sup>th</sup> March 2017.

### **11 Business Relating To Planning**

- 11.1 To receive the Minutes of the Planning Committee Meeting held on Tuesday 14<sup>th</sup> March 2017.
- 11.2 To receive a report from the Committee Chairman, if necessary.
- 11.3 To receive an update on the publication & delivery of the NDP information leaflet and Dursley Matters.

### **12 Business Relating To Policy and Finance**

- 12.1 To receive a report from the Committee Chairman, if necessary.
- 12.2 To receive an update on the S106 Meeting on 28<sup>th</sup> March 2017.
- 12.3 To consider the Urgent Grant application from Transition Cam & Dursley for the 2017 Flower & Produce Show. (Members: Application attached)

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### 12.4 To receive reports from the following meetings:

9 <sup>th</sup> Mar	Dursley Business Inclusive	Deputy Mayor, Town Clerk
16 Mar	SWLAC Seminar	Town Clerk
22 Mar	UKLC Conference	Town Clerk
28 Mar	Stroud Safety Partnership	Town Clerk
27 <sup>th</sup> Mar	Dursley Welcomes Walkers	Mayor
30 <sup>th</sup> Mar	Dursley United Charities	Cllr Ball
30 <sup>th</sup> Mar	Launch Police and Crime Plan, 2017-2021	TBC
30 <sup>th</sup> Mar	Dursley Neighbourhood Police Meeting	TBC
1 <sup>st</sup> April	Defibrillator Briefing	Various Cllrs & Staff
3 <sup>rd</sup> April	Joint Woodlands Committee	Cllr Sheffield
3 <sup>rd</sup> April	Dursley In Bloom	Cllr Creswick

### 13 Business relating to Staff

13.1 To receive a report from the Chairman of the Staff Committee, if necessary.

13.2 To receive an update on the Apprentice Groundsperson position.

13.3 To confirm the acceptance of appointment by the Project Officer on a permanent contract, as recommended by the Staff Committee on 28<sup>th</sup> February 2017. (Members: Letter Attached)

### 14 Business relating to Highways

To receive a report from Council's Highways representative.

### 15 Business relating to Community Safety

15.1 To receive a report from Council's Police representative.

15.2 To receive an update from the Local Neighbourhood Police representative.

### 16 The Clerk's Report

To receive a report. (Members: copy attached).

### 17 Inspections

To note that the following Councillors are scheduled to make inspections in March & April.

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## Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
<b>APR</b>	B CAIRNS	J BURDGE	S CRESWICK	F FIRTH	L PATRICK	M NICHOLSON
<b>MAY</b>	M NICHOLSON	S CRESWICK	S ABRAHAM	J BALL	M LAYBOURNE	W THOMAS

## Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL
<b>April</b>	S ABRAHAM	A STENNETT	W THOMAS
<b>May</b>	M WOODWARD	L PATRICK	B CAIRNS

## Internal audit checks:

**Note:** The internal check rota has been changed to one councillor per month.

<b>April</b>	A SHEFFIELD
<b>May</b>	P HAYES

## **18 The following business will be dealt with in committee:**

- 18.1** To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.
- 18.2** To receive an update on Community Projects.
- 18.3** To confirm the application details and borrowing approval to the Department for Communities and Local Government for a £500,000 loan to be repaid over a period of 20 years. (Members: Application to follow)