

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
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31st May 2017

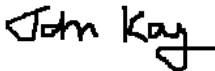
TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 6th June 2017 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any reports from County and District Councillors.
5. To receive a report on waste collection from Mr Mark Graham, SDC Public Space Officer.
6. To receive any representations from the public.
7. **REPRESENTATIVES ON OUTSIDE BODIES:**

To elect representative for the DATE minibuss association.
8. **Minutes**

To confirm and sign the Minutes of the Annual Meeting of the Council held on Tuesday 9th May 2017.
9. **Business Relating To Council Finance**

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9.1 Regarding Council's Accounts 2017/18:

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iii) To note the management/budget report (Members: copy attached).

9.2 Regarding Council's Accounts 2016/17:

- (i) To complete and sign Section 1 of the Annual Return – Annual Governance Statement (Members: copy & associated documents attached)
- (ii) To approve the figures in Section 2 of the Annual Return – Accounting Statements. (Members: copy & associated documents attached)
- (iii) To note that the Public Inspection Period for the accounts runs from Monday 12th June to Friday 21st July 2017 (30 Working Days).

10. Business relating to Green Spaces

- 10.1 To receive a report from the Committee Chairman if necessary.
- 10.2 To receive an update on the Tesco Grant Funding and Community Day at Highfields Play Area on the 29th May 2017.

11 Business relating to Town Improvements & Amenities

- 11.1 To receive a report from the Committee Chairman if necessary.
- 11.2 To receive an update from the Tourism meeting on 10th May 2017.

12 Business Relating To Planning

- 12.1 To receive the Minutes of the Planning Committee Meeting held on Tuesday 16th May 2017.
- 12.2 To receive a report from the Committee Chairman, if necessary.
- 12.3 To note that SDC selected BAILEY, GRAHAM, WYATT and ASHTON as street name for the Littlecombe development.

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13 Business Relating To Policy and Finance

13.1 To receive a report from the Committee Chairman, if necessary.

13.2 To receive an update on the CCTV project.

13.3 To receive reports from the following meetings:

11 th May	Dursley Business Inclusive	Deputy Mayor
11 th May	Dursley United Charity	Cllr Ball
11 th May	Youth Service Quarterly Meeting	Town Clerk
12 th May	SDC Licensing Hearing	Cllr Nicholson/Town Clerk
15 th May	Dursley Welcomes Walkers	Mayor
22 nd May	Dursley in Bloom	Cllr Woodward
22 nd May	Vale Vision AGM	Cllr Stennett
23 rd May	Annual Assembly	Mayor
24 th May	Dursley Welcomes Walkers AGM	Mayor
25 th May	Town Trust AGM	DTC Appointed Trustees
31 st May	Speedwatch – Group Induction	Cllr Nicholson
1 st June	Xmas Working Group	Working Group Members

14 Business relating to Staff

14.1 To receive a report from the Chairman of the Staff Committee, if necessary.

14.2 To receive an update on the Apprentice Grounds Person applications.

15 Business relating to Highways

To receive a report from Council's Highways representative.

16 Business relating to Community Safety

16.1 To receive a report from Council's Police representative.

16.2 To receive an update from the Local Neighbourhood Police representative.

17 The Clerk's Report

To receive a report. (Members: copy attached).

18 Inspections

To note that the following Councillors are scheduled to make inspections in June and July.

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Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
JUN	J BALL	M NICHOLSON	A SHEFFIELD	B CAIRNS	A STENNETT	S ABRAHAM
JUL	L PATRICK	W THOMAS	S ACKROYD	N GRECIAN	P HAYES	W PAICE

Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL
June	N GRECIAN	M WOODWARD	S CRESWICK
July	A SHEFFIELD	A STENNETT	F FIRTH

Internal audit checks:

Note: The internal check rota has been changed to one councillor per month.

June	S ACKROYD
July	W THOMAS

19 **The following business will be dealt with in committee:**

- 19.1** To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.
- 19.2** To receive an update on Community Projects.
- 19.3** To confirm the submission of the Change of Use Planning Application prepared by Bruton Knowles. (Members: Application Documents attached)