

# DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS  
Tel (01453) 547758 Email: [clerk@dursleytowncouncil.gov.uk](mailto:clerk@dursleytowncouncil.gov.uk)

27<sup>th</sup> June 2017

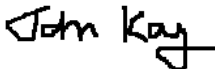
## TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 4<sup>th</sup> July 2017 at 7.00 pm.

**Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website [www.dursleytowncouncil.gov.uk](http://www.dursleytowncouncil.gov.uk). Should you require any additional information on any of the items, please contact the office prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay  
Town Clerk

## AGENDA

1. To receive apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any reports from County and District Councillors.
5. To receive any representations from the public.
6. Minutes

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 6<sup>th</sup> June 2017.

## 7. Business Relating To Council Finance

### 7.1 Regarding Council's Accounts 2017/18:

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).

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- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

### **8. Business relating to Green Spaces**

- 8.1 To receive the Minutes of the Green Spaces Committee Meeting held on Tuesday 13<sup>th</sup> June 2017.
- 8.2 To receive a report from the Committee Chairman if necessary.
- 8.3 To receive an update on the annual visit of the Fair - 13<sup>th</sup> to 18<sup>th</sup> June 2017.

### **9 Business relating to Town Improvements & Amenities**

- 9.1 To receive a report from the Committee Chairman if necessary.
- 9.2 To note the next Tourism Network meeting will be held on 6<sup>th</sup> July 2017 at Kingshill House and the next Tourism Steering Group meeting will be held on the 25<sup>th</sup> July 2017 at Jacobs House.
- 9.3 To confirm if Council want to progress the necessary inspection of lighting columns in Castle Street to allow hanging baskets to be installed. (Members: Email attached)
- 9.4 To note the annual judging of the Heart of England "In Bloom" competition will take place in Dursley on Thursday 20<sup>th</sup> July 2017.

### **10 Business Relating To Planning**

- 10.1 To receive the Minutes of the Planning Committee Meeting held on Tuesday 20<sup>th</sup> June 2017.
- 10.2 To receive a report from the Committee Chairman, if necessary.

### **11. Business Relating To Policy and Finance**

- 11.1 To receive the Minutes of the Policy & Finance Committee Meeting held on Tuesday 20<sup>th</sup> June 2017.
- 11.2 To receive a report from the Committee Chairman, if necessary.
- 11.3 To agree a policy for routine monthly inspections by Councillors. (Members: Draft Proposal attached)
- 11.4 To consider the request from The Door Youth Project for a 3% rise to reflect increases in staff costs. (Members: email attached)

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**11.5** To confirm Councillor volunteers for the Town Council/Future Dursley stall at the Dursley Carnival on the 15<sup>th</sup> July 2017.

**11.6** To receive reports from the following meetings:

8 <sup>th</sup> June	Dursley Business Inclusive	Cllr Abraham
14 <sup>th</sup> June	Future of Town Centre (SDC)	Cllr Ball, Town Clerk, Deputy Clerk
15 <sup>th</sup> June	Vibe Users Meeting	Town Clerk
19 <sup>th</sup> June & 3 <sup>rd</sup> July	Dursley in Bloom	Cllr Woodward
28 <sup>th</sup> June	Future Dursley (NDP)	Steering Group Members

**12. Business relating to Staff**

**12.1** To receive the Minutes of the Staff Committee Meeting held on Tuesday 13<sup>th</sup> June 2017.

**12.2** To receive a report from the Chairman of the Staff Committee, if necessary.

**12.3** Apprentice Grounds Person – To receive an update and consider re-advertising the position and review the starting salary.

**13. Business relating to Highways**

To receive a report from Council's Highways representative.

**14. Business relating to Community Safety**

**14.1** To receive a report from Council's Police representative.

**14.2** To receive an update from the Local Neighbourhood Police representative.

**15 The Clerk's Report**

To receive a report. (Members: copy attached).

**16 Inspections**

To note that the following Councillors are scheduled to make inspections in July 2017. Note: Only one month shown; subject to any recommendation from item 11.3.

Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
JUL	L PATRICK	W THOMAS	S ACKROYD	N GRECIAN	P HAYES	W PAICE

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## Street Furniture:

	<b>HIGHFIELDS</b>	<b>KINGSHILL</b>	<b>CENTRAL</b>
<b>June</b>	A SHEFFIELD	A STENNETT	F FIRTH

## Internal audit checks:

<b>July</b>	W THOMAS
<b>August</b>	J BALL

### **17     The following business will be dealt with in committee:**

- 17.1**    To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.
- 17.2**    To receive an update on the proposed Long Stay Public Car-Park project.