

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
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16th January 2018

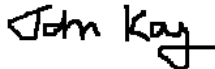
TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 23rd January 2018 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

- 1. To receive apologies for absence.**
- 1a. To approve the continued absence of Cllr Jane Ball prior to the expiry of a period of six consecutive months.**
- 2. To receive any Members' Declarations of Interest.**
- 3. To consider any requests for dispensations.**
- 4. Regarding vacancy for Town Councillors, Central Ward – To consider any applications. (Members: Application attached)**
- 5. To receive any representations from the public.**
- 6. Minutes**
To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 5th December 2017.
- 7. Business Relating To Council Finance**

Regarding Council's Accounts 2017/18:

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- 7.1 i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
- i) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

7.2 To note the Internal Audit will be held on 30th & 31st January 2018.

Regarding Council Accounts 2018 to 2021

7.3 To confirm the draft Budget and Works Programmes for 2018-21, including the precept request for 2018/19 (Members: reports attached)

8. Business relating to Green Spaces

8.1 To receive the Minutes of the Green Spaces Committee Meeting held on Tuesday 16th January 2018.

8.2 To receive a report from the Committee Chair, if necessary.

8.3 To accept the recommendation of the Green Spaces Committee to adopt the Schedule of Fees and Charges that will apply from 1st April 2018 – 31st March 2019 (Members: Schedule attached).

9 Business relating to Town Improvements & Amenities

9.1 To receive the Minutes of the Town Improvements Committee Meeting held on Tuesday 9th January 2018.

9.2 To receive a report from the Committee Chair, if necessary.

9.3 To note the 2018 Pancake Race will be held on the 13th February 2018 and that the beneficiary from sponsorship will be Festive Dursley.

10 Business Relating To Planning

10.1 To receive the Minutes of the Planning Committee Meetings held on Tuesday 12th December 2017 and Tuesday 16th January 2018.

10.2 To receive a report from the Committee Chair, if necessary.

10.3 To consider submitting to Stroud District Council an “Asset of Community Value – Nomination Form” for the Kingshill Public House. (Members – Nomination Form and map attached)

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11. Business Relating To Policy and Finance

- 11.1 To receive the Minutes of the Policy & Finance Committee Meeting held on Tuesday 12th December 2017.
- 11.2 To receive a report from the Committee Chair, if necessary
- 11.3 To note that the 2018 Annual Assembly meeting will be held at 7pm on Tuesday 22nd May 2018 in the Chantry Centre.
- 11.4 To confirm the recommendation of the Policy & Finance Committee to approve the Youth Service tender documents for the period 2018 to 2021. (Members – Tender Documentation attached)
- 11.5 To approve the Town Clerk to sign on behalf of the Town Council an “Order of Exclusion” notice drafted and issued in conjunction with the Dursley Business Inclusive and Dursley Neighbourhood Police team. (Members: Draft Order of Exclusion Notice attached)
- 11.6 To receive reports from the following meetings:

12 Dec	ASB Multi Agency Meeting	Mayor, Cllr Woodward & Town Clerk,
12 Dec	Vibe Networking Meeting	Town Clerk, Cllr Woodward
8 Jan	Dursley in Bloom	Cllr Woodward
10 Jan	Festive Dursley	Cllr Woodward, Deputy Clerk
11 Jan	Dursley Business Inclusive	Deputy Mayor, Town Clerk
12 Jan	Meeting with SDC re Fixed Penalty Notices	Cllr Nicholson, Town Clerk
15 Jan	Dursley Welcomes Walkers	Mayor
18 Jan	Youth Centre Management	Mayor, Cllrs Woodward & Creswick, Town Clerk
19 Jan	Visitor Information Centre	Deputy Mayor, Cllr Burdge, Town & Deputy Clerk.
22 Jan	Joint Woodlands Committee	Cllrs Sheffield and M Stennett

12. Business relating to the Car Park Committee

- 12.1 To receive the Minutes of the Town Improvements Committee Meeting held on Tuesday 9th January 2018.
- 12.2 To receive a report from the Committee Chair, if necessary.
- 12.3 To receive an update from the Town Clerk on the appointment of a consultant for Phase 2 of the Car Park project.

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13. Business relating to Staff

- 13.1 To receive the Minutes of the Policy & Finance Committee Meeting held on Tuesday 5th December 2017.
- 13.2 To receive a report from the Committee Chair, if necessary.
- 13.3 To note the new Assistant Grounds Person commenced his 12-week probationary period on the 8th January 2018.

14 Business relating to Highways

To receive a report from Council's Highways representative.

15 Business relating to Community Safety

- 15.1 To receive a report from Council's Police representative.
- 15.2 To receive an update from the Dursley Neighbourhood Police team.

16 The Clerk's Report

To receive a report. (Members: copy attached).

17 Inspections

Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
FEB	J BURDGE	B CAIRNS	M STENNETT	W THOMAS	S CRESWICK	W THOMAS
MAR	TBC	J BURDGE	B CAIRNS	W PAICE	S ACKROYD	A SHEFFIELD

Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL
Feb	N GRECIAN	M WOODWARD	J BURDGE
Mar	S ABRAHAM	L PATRICK	S CRESWICK

Internal audit checks:

February	S ABRAHAM
March	A STENNETT