

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
Tel (01453) 547758 Email: clerk@dursleytowncouncil.gov.uk

27th February 2018

TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 6th March 2018 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. **To receive apologies for absence.**
2. **To receive any Members' Declarations of Interest.**
3. **To consider any requests for dispensations.**
4. **To receive any reports from County and District Councillors.**
5. **To receive any representations from the public.**
6. **To appoint a Council representative to the Littlecombe Community Interest Company (Members: Invitation attached)**
7. **Minutes**

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 23rd January 2018.

8. **Business Relating To Council Finance**

Regarding Council's Accounts 2017/18:

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- 8.1 i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
- i) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

9. Business relating to Green Spaces

- 9.1 To receive a report from the Committee Chair, if necessary.
- 9.2 To confirm the appointment of our successful tenderer for the grass cutting contract 2018 to 2021. (Members: Breakdown of Quotations attached)

9 Business relating to Town Improvements & Amenities

- 9.1 To receive a report from the Committee Chair, if necessary.
- 9.2 To receive a report on the 2018 Pancake Race held on 13th February 2018.
- 9.3 To consider the quotations received for the Castle Street Railings (Members: Quotations attached)

Tourism

- 9.4 To note the received comments on the "Map of Stroud and The Five Valleys" leaflet. (Members: email received from a representative of Wotton Heritage Centre)
- 9.5 To receive an update on ongoing communications, recent publications and projects by Stroud District Council's tourism team and to consider if the Town Council want to draft a letter highlighting concerns.
- 9.6 To appoint a Council representative(s) to attend the SDC Tourism Task and Finish group meeting to be held on Tuesday 24th April 2018 at 7pm (location to be confirmed).

10 Business Relating To Planning

- 10.1 To receive the Minutes of the Planning Committee Meeting held on Tuesday 20th February 2018.
- 10.2 To receive a report from the Committee Chair, if necessary.

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- 10.3 To receive an update on Future Dursley, our Neighbourhood Development Plan.

11. Business Relating To Policy and Finance

- 11.1 To receive the Minutes of the Policy & Finance Committee Meeting held on Tuesday 20th February 2018.

- 11.2 To receive a report from the Committee Chair, if necessary

- 11.3 Following the annual review, to accept the recommendation of the Policy & Finance committee and accept the proposed updates to:

- a) Standing Orders
- b) Financial Regulations

- 11.4 To receive reports from the following meetings:

| | | |
|----------------------|-----------------------------------|----------------------------------|
| 30 th Jan | SDC Parish/Town Council Meeting | Mayor |
| 1 st Feb | Youth Service – Quarterly review | Mayor, Cllr Creswick, Town Clerk |
| 1 st Feb | Gloucestershire Vision 2050 | Mayor |
| 5 th Feb | Dursley In Bloom | Cllr Woodward |
| 8 th Feb | Dursley Business Inclusive | Deputy Mayor |
| 20 th Feb | Antisocial Behaviour Multi Agency | Town Clerk |
| 20 th Feb | Vibe Users Meeting | Town Clerk |
| 26 th Feb | Dursley Welcomes Walkers | Mayor |
| 1 st Mar | Tourism Steering Group | Deputy Clerk |
| 1 st Mar | SLCC Glos Branch AGM | Deputy Clerk |
| 2 nd Mar | SDC LSP Meeting | Mayor |

12. Business relating to the Car Park Committee

- 12.1 To receive the Minutes of the Car Park Committee Meeting held on Tuesday 6th February 2018.

- 12.2 To receive a report from the Committee Chair, if necessary.

- 12.3 To receive an update on the first Progress meeting held on 22nd February 2018 from the Town Clerk.

13. Business relating to Staff

To receive a report from the Committee Chair, if necessary.

14 Business relating to Highways

To receive a report from Council's Highways representative.

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15 Business relating to Community Safety

15.1 To receive a report from Council's Police representative.

15.2 To receive an update from the Dursley Neighbourhood Police team (if in attendance).

16 The Clerk's Report

To receive a report. (Members: copy attached).

17 Inspections

Green Spaces:

| | CEMETERY | ALLOTMENTS | KINGSHILL PLAY PARK | WM RECREATION GROUND | ST. MARKS | HIGHFIELDS PLAY PARK |
|------------|-------------|------------|------------------------|----------------------------|-----------|-------------------------|
| MAR | A WHITWELL | J BURDGE | B CAIRNS | W PAICE | S ACKROYD | A SHEFFIELD |
| APR | A SHEFFIELD | L PATRICK | A STENNETT | J BURDGE | S ABRAHAM | B CAIRNS |

Street Furniture:

| | HIGHFIELDS | KINGSHILL | CENTRAL |
|------------|------------|-----------|------------|
| Mar | S ABRAHAM | L PATRICK | S CRESWICK |
| Apr | W THOMAS | P HAYES | A WHITWELL |

Internal audit checks:

| | |
|--------------|------------|
| March | A STENNETT |
| April | L PATRICK |