

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
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31st July 2018

TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 7th August 2018 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any reports from County and District Councillors.
5. To receive any representations from the public.
6. Minutes

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 3rd July 2018.

7. Business Relating To Council Finance

Regarding Council's Accounts 2018/19:

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).

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- i) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

8. Business relating to Green Spaces

To receive a report from the Committee Chair, if necessary.

9 Business relating to Town Improvements & Amenities

9.1 To receive the Minutes of the Town Improvements Committee Meeting held on Tuesday 10th July.

9.2 To receive a report from the Committee Chair, if necessary.

9.3 To confirm the recommendation of the Town Improvements Committee and approve the following documents (Members: All documents attached):

- a) CCTV Policy
- b) CCTV Code of Practice
- c) CCTV Appendix A – System Annual Review
- d) CCTV Appendix B – Signage
- e) CCTV Appendix C – Access Request Form
- f) CCTV Incident Log Form

9.4 To receive a report on the Town Centre Festival and the Carnival Dursley held on the weekend of the 13th to 15th July 2018.

9.5 To note the Heart of England “in Bloom” judges visited Dursley on Tuesday 17th July with the result being announced on 20th September 2018.

10 Business Relating To Planning

10.1 To receive the Minutes of the Planning Committee Meetings held on Tuesday 17th July 2018.

10.2 To receive a report from the Committee Chair, if necessary.

10.3 To receive an update on Future Dursley, our Neighbourhood Development Plan.

11. Business Relating To Policy and Finance

11.1 To receive a report from the Committee Chair, if necessary.

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- 11.2 To consider submitting a response to the NHS Gloucestershire consultation “Improving Specialist Rehabilitation after a Stroke”. (Members: Consultation attached)
- 11.3 To note there will be a Councillors briefing session on the General Data Protection Regulation held at 7pm on Tuesday 14th August 2018 in Dursley Library.
- 11.4 To receive reports from the following meetings:

5 July	SDC – Market Town Fund	Mayor
12 July	Dursley Business Inclusive	Deputy Mayor
14 July	DTC Open House Event	Deputy Clerk
16 July	Vale Vision - AGM	Cllr A Stennett
19 July	Youth Centre Management	Deputy Mayor, Cllr Creswick
23 July	Dursley Welcomes Walkers	Mayor
23 July	Dursley Business Inclusive – Public Meeting (Car Park Charging)	Cllr Abraham
24 July	Roads Safety Group	Cllr Hayes
25 th July	Car Park Project Meeting No. 5	Town Clerk (Notes)
30 July	Festive Dursley	Deputy Mayor
6 August	Festive Dursley	Deputy Mayor

12. **Business relating to the Car Park Committee**

- 12.1 To receive the Minutes of the Car Park Committee Meetings held on Tuesday 31st July 2018.
- 12.2 To receive a report from the Committee Chair, if necessary.
- 12.3 To approve the recommendation of the Committee on 31st July 2018 to appoint the main-contractor for the construction of the new car park and associated works. (Members: Consultants Tender Report attached).

13. **Business relating to Staff**

- 13.1 To receive the Minutes of the Staff Committee Meeting held on Tuesday 12th June 2018.
- 13.2 To receive a report from the Committee Chair, if necessary.

14 **Business relating to Highways**

To receive a report from Council’s Highways representative.

15 **Business relating to Community Safety**

- 15.1 To receive a report from Council’s Police representative.

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15.2 To receive an update from the Dursley Neighbourhood Police team (if in attendance).

16 The Clerk's Report

To receive a report. (Members: copy attached).

17 Inspections

Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
August	L PATRICK	B CAIRNS	M STENNETT	A WHITWELL	A SHEFFIELD	M NICHOLSON
Sept.	N GRECIAN	J BURDGE	B CAIRNS	A SHEFFIELD	W PAICE	W THOMAS

Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL
August	W PAICE	B CAIRNS	P HAYES
Sept.	N GRECIAN	J BURDGE	S ACKROYD

Internal audit checks:

August	S ACKROYD
Sept.	P HAYES