

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
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25th September 2018

TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 2nd October 2018 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To accept the resignation of Cllr Wayne Paice.
5. To receive any reports from County and District Councillors.
6. To receive an update from our new SDC Neighbourhood Warden, Andy Beamish.
7. To receive any representations from the public.
8. **Minutes**

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 4th September 2018.

DURSLEY TOWN COUNCIL

9. Business Relating To Council Finance

Regarding Council's Accounts 2018/19:

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

10. Business relating to Green Spaces

- 10.1** To receive the Minutes of the Green Spaces Committee Meetings held on Tuesday 18th September 2018.
- 10.2** To receive a report from the Committee Chair, if necessary.
- 10.3** To consider the removal and replacement of the “basket” swing at Kinghill Play Area due to the current condition of the wooden supporting posts. (Members: Reserves Spreadsheet).

11 Business relating to Town Improvements & Amenities

- 11.1** To receive a report from the Committee Chair, if necessary.
- 11.2** To note that Dursley in Bloom were awarded “Gold” in the 2018 Heart of England “in Bloom” awards for the Small-Town Category.
- 11.3** To receive an update from the annual inspection of christmas lighting.

12 Business Relating To Planning

- 12.1** To receive the Minutes of the Planning Committee Meetings held on Tuesday 18th September 2018.
- 12.2** To receive a report from the Committee Chair, if necessary.
- 12.3** To receive an update on Future Dursley, our Neighbourhood Development Plan.

13. Business Relating To Policy and Finance

- 13.1** To receive the Minutes of the Policy & Finance Committee Meetings held on Tuesday 11th September 2018.
- 13.2** To receive a report from the Committee Chair, if necessary.

DURSLEY TOWN COUNCIL

- 13.3** To approve the recommendations of the Policy & Finance Committee held on the 11th September for 2018/19 small grant applications. (Members: Summary and extract from draft minutes of Policy & Finance meeting attached)
- 13.4** To approve the recommendations of the Policy & Finance Committee held on the 11th September for 2019/20 revenue grant applications. (Members: Summary, extract from draft minutes of Policy & Finance meeting and update from Chantry Centre attached)
- 13.5** To approve the recommendation of the Policy & Finance Committee held on the 11th September that the outstanding invoices from the 2018 Carnival Dursley event should be paid directly to the relevant businesses by Dursley Town Council. (Members: Invoices attached)
- 13.6** To consider the Urgent Grant request from Stepping Stones Playgroup (Members: grant applications attached).
- 13.7** To receive reports from the following meetings:

7 Sep	Local Strategic Partnership	Mayor
10 Sep	Rotary Event	Mayor, Deputy Mayor
11 Sep	Vibe Users Group	Town Clerk
12 Sep	Dursley Welcomes Walkers (Gateway)	Mayor
12 Sep	Future Dursley (Neighbourhood Development Plan)	Committee Members
17 Sep	Youth Service Launch Event	Mayor, Deputy Mayor
24 Sep	Dursley in Bloom	Deputy Mayor
25 Sep	SLCC Branch Meeting	Town Clerk
27 Sep	Tourism Steering Group	Cllr Ackroyd
1 Oct	Festive Dursley	Deputy Mayor

14. Business relating to Staff

To receive a report from the Committee Chair, if necessary.

15 Business relating to the Car Park Committee

- 15.1** To receive the Minutes of the Car Park Committee Meetings held on Tuesday 25th September 2018.
- 15.2** To receive a report from the Committee Chair, if necessary.
- 15.3** To receive an update on the project from the Town Clerk.
- 15.4** To approve the Committee's recommendations on the following policies:

DURSLEY TOWN COUNCIL

a) Charging/Enforcement

- i) Car Park to be designated Long Stay – maximum stay 23 hours in any 24-hour period for all motorised vehicles
- ii) No charges for parking to be introduced.
- iii) Penalties to be issued for over staying 23-hour limit, with penalty charges at recognised standard rates, similar to existing (SDC maintained) car parks in Dursley.
- iv) ANPR/CCTV methods of enforcement to be further investigated.
- v) Membership of the British Parking Association to be investigated.

b) Permits

- i) No permits to be issued for the car park at this time but the committee will review usage of the parking.

16 Business relating to Highways

To receive a report from Council's Highways representative.

17. Business relating to Community Safety

17.1 To receive a report from Council's Police representative.

17.2 To receive an update from the Dursley Neighbourhood Police team (if in attendance).

18. The Clerk's Report

To receive a report. (Members: copy attached).

19. Inspections

Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
Oct	P HAYES	L PATRICK	A STENNETT	S ABRAHAM	M NICHOLSON	A SHEFFIELD
Nov	W THOMAS	M WOODWARD	N GRECIAN	M NICHOLSON	B CAIRNS	S ABRAHAM

Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL
Oct	S ABRAHAM	M WOODWARD	S CRESWICK
Nov	P HAYES	L PATRICK	J BURDGE

Internal audit checks:

Oct	A WHITWELL
Nov	M STENNETT