

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
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28th November 2018

TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 4th December 2018 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. **To receive apologies for absence.**
2. **To receive any Members' Declarations of Interest.**
3. **To consider any requests for dispensations.**
4. **To receive any reports from County and District Councillors.**
5. **To receive any representations from the public.**
6. **Minutes**

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 6th November 2018.

7. **Business Relating To Council Finance**

Regarding Council's Accounts 2018/19:

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).

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- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

8. Business relating to Green Spaces

To receive a report from the Committee Chair, if necessary.

9 Business relating to Town Improvements & Amenities

9.1 To receive a report from the Committee Chair, if necessary.

9.2 To receive a report on the annual Festive Dursley Switch On event held on 30th November 2018.

10 Business Relating To Planning

10.1 To receive the Minutes of the Planning Committee Meetings held on Tuesday 13th November 2018.

10.2 To receive a report from the Committee Chair, if necessary.

11 Business Relating To Policy and Finance

11.1 To receive a report from the Committee Chair, if necessary.

11.2 To consider the revenue grant request from the Vale Hospital Allotment . (Members: Grant Application and supporting information attached)

11.3 To consider the urgent grant request from Transition Cam & Dursley (Members: Grant Application and supporting information attached)

11.4 To receive reports from the following meetings:

8 Nov	Dursley Business Inclusive	Town Clerk
12 Nov	Dursley in Bloom	Deputy Mayor
22 Nov	Youth Service – Quarterly Review	Mayor/Deputy Mayor
22 Nov	Youth Centre Management Committee	Mayor/Deputy Mayor/Cllr Creswick
27 Nov	The Door Celebration & Awards event	Mayor/Deputy Mayor
29 Nov	Kingshill House AGM	Mayor/Deputy Mayor
4 Dec	Vibe Users Meeting	Town Clerk
4 Dec	Panel (Youth) Meetings x2	Mayor/Town Clerk

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12 Business relating to Staff

12.1 To receive the Minutes of the Staffing Committee Meeting held on Tuesday 13th November 2018.

12.2 To receive a report from the Committee Chair, if necessary.

13 Business relating to the Car Park Committee

13.1 To receive a report from the Committee Chair, if necessary.

13.2 To receive an update on the project from the Town Clerk.

14 Business relating to Highways

To receive a report from Council's Highways representative.

15 Business relating to Community Safety

15.1 To receive a report from Council's Police representative.

15.2 To receive an update from the Dursley Neighbourhood Police team (if in attendance).

16. The Clerk's Report

To receive a report. (Members: copy attached).

17. Inspections

Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
Dec	S ABRAHAM	W THOMAS	M WOODWARD	P HAYES	N GRECIAN	B CAIRNS
Jan	S ACKROYD	A WHITWELL	M STENNETT	S CRESWICK	B CAIRNS	P HAYES

Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL
Dec	W THOMAS	A STENNETT	A WHITWELL
Jan	W THOMAS	L PATRICK	P HAYES

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Internal audit checks:

Dec	A SHEFFIELD
Jan	J BALL