

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
Tel (01453) 547758 Email: clerk@dursleytowncouncil.gov.uk

15th January 2019

TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday, 22nd January 2019 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. **To receive apologies for absence.**
2. **To receive any Members' Declarations of Interest.**
3. **To consider any requests for dispensations.**
4. **To receive any reports from County and District Councillors.**
5. **To receive any representations from the public.**
6. **Minutes**

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 4th December 2018.

7. **Business Relating To Council Finance**

7.1 **Regarding Council's Accounts 2018/19:**

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).

DURSLEY TOWN COUNCIL

- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

Regarding Council Accounts 2019 to 2022

- 7.2 To confirm the draft Budget and Works Programmes for 2019-22, including the precept request for 2019/20 (Members: reports attached)

8. Business relating to Green Spaces

- 8.1 To receive the Minutes of the Green Spaces Committee Meeting held on Tuesday 15th January 2019.
- 8.2 To receive a report from the Committee Chair, if necessary.
- 8.3 To accept the recommendation of the Green Spaces Committee to adopt the Schedule of Fees and Charges that will apply from 1st April 2019 – 31st March 2020 (Members: Schedule attached).
- 8.4 To note the annual flail cutting of the War Memorial Recreation Ground boundary hedge and the St Marks churchyard hedge (boundary with Vizard Close) will be cut on Sunday 27th January 2019.

9 Business relating to Town Improvements & Amenities

- 9.1 To receive the Minutes of the Town Improvements Committee Meeting held on Tuesday 8th January 2019.
- 9.2 To receive a report from the Committee Chair, if necessary.
- 9.3 To note the annual Pancake Race will take place at 12pm on Tuesday 5th March 2019.

10 Business Relating To Planning

- 10.1 To receive the Minutes of the Planning Committee Meetings held on Tuesday 11th December 2018 & Tuesday 15th January 2019.
- 10.2 To receive a report from the Committee Chair, if necessary.
- 10.3 To note that the Town Council's response to Stroud District Council's Emerging Local Plan consultation has been submitted prior to the deadline of the 18th January 2019. (Members: Response previously emailed to Councillors).

DURSLEY TOWN COUNCIL

11 Business Relating To Policy and Finance

11.1 To receive the Minutes of the Policy & Finance Committee Meeting held on Tuesday 11th December 2018.

11.2 To receive a report from the Committee Chair, if necessary.

11.3 To receive reports from the following meetings:

| | | |
|--------|------------------------------------|------------------------------|
| 7 Jan | Festive Dursley | Mayor, Deputy Mayor |
| 10 Jan | Meet/Greet new SDC Chief Executive | Mayor, Deputy Mayor |
| 10 Jan | Dursley Business Inclusive | Deputy Mayor, Town Clerk |
| 14 Jan | Joint Woodlands Committee | Cllrs Sheffield & M Stennett |
| 16 Jan | Stroud Road Safety Group | Cllr Nicholson |
| 16 Jan | Dursley Welcomes Walkers | Mayor |

12 Business relating to Staff

To receive a report from the Committee Chair, if necessary.

13 Business relating to the Car Park Committee

13.1 To receive a report from the Committee Chair, if necessary.

13.2 To receive an update on the project from the Town Clerk.

13.3 To approve the quotation for the installation of 4 No. CCTV cameras; including 1 No. ANPR camera. (Members: Quote attached)

13.4 To authorise the application for membership to the British Parking Association. (Members: application, fee structure attached)

14 Business relating to Highways

To receive a report from Council's Highways representative.

15 Business relating to Community Safety

15.1 To receive a report from Council's Police representative.

15.2 To receive an update from the Dursley Neighbourhood Police team (if in attendance).

16. The Clerk's Report

To receive a report. (Members: copy attached).

DURSLEY TOWN COUNCIL

17. Inspections

Green Spaces:

| | CEMETERY | ALLOTMENTS | KINGSHILL PLAY PARK | WM RECREATION GROUND | ST. MARKS | HIGHFIELDS PLAY PARK |
|------------|-----------------|-------------------|--------------------------------|-------------------------------------|------------------|---------------------------------|
| Feb | M WOODWARD | P HAYES | B CAIRNS | W THOMAS | J BURDGE | T ARNOLD |
| Mar | A WHITWELL | B CAIRNS | A STENNETT | S ACKROYD | P HAYES | J BURDGE |

Street Furniture:

| | HIGHFIELDS | KINGSHILL | CENTRAL |
|------------|-------------------|------------------|----------------|
| Feb | P HAYES | M WOODWARD | S ACKROYD |
| Mar | A SHEFIELD | J BURDGE | S CRESWICK |

Internal audit checks:

| | |
|------------|-------------|
| Feb | W THOMAS |
| Mar | M NICHOLSON |