

# DURSLEY TOWN COUNCIL

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30<sup>th</sup> July 2019

## **TO: EACH MEMBER OF DURSLEY TOWN COUNCIL**

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday 6<sup>th</sup> August 2019 at 7.00 pm.

**Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website [www.dursleytowncouncil.gov.uk](http://www.dursleytowncouncil.gov.uk). Should you require any additional information on any of the items, please contact the office prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay  
Town Clerk

## **AGENDA**

- 1. To receive apologies for absence.**
- 2. To receive any Members' Declarations of Interest.**
- 3. To consider any requests for dispensations.**
- 4. Regarding vacancies for Town Councillors, Central Ward (x1) and Highfields Ward (x2) – To consider any applications. (Members: Expression of Interest attached)**
- 5. To receive any reports from County and District Councillors.**
- 6. To receive an update from the Dursley Neighbourhood Police team (if in attendance).**
- 7. To receive any representations from the public.**
- 8. Minutes**

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 2<sup>nd</sup> July 2019.

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### **9. Business Relating To Council Finance**

#### Regarding Council's Accounts 2019/20:

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

### **10. Business relating to Green Spaces**

- 10.1 To receive the Minutes of the Green Spaces Committee Meetings held on Tuesday 16<sup>th</sup> July 2019.
- 10.2 To receive a report from the Committee Chair, if necessary.

### **11 Business relating to Town Improvements & Amenities**

- 11.1 To receive the Minutes of the Town Improvements Committee Meetings held on Tuesday 9<sup>th</sup> July 2019.
- 11.2 To receive a report from the Committee Chair, if necessary.
- 11.3 To receive an update on the Summer Festival held on the 13<sup>th</sup> July 2019.
- 11.4 To receive an update on the Heart of England judging of Dursley In Bloom on 10<sup>th</sup> July 2019.

### **12 Business Relating To Planning**

- 12.1 To receive the Minutes of the Planning Committee Meetings held on Tuesday 16<sup>th</sup> July 2019.
- 12.2 To receive a report from the Committee Chair, if necessary.
- 12.3 To consider the planning application S.19/1076/FUL - Kingshill Inn, 2 Kingshill Road, Dursley - 2 x containers to be set into car park area to allow for office and sales area for Mobility vehicle sales. (Members: Information attached)

### **13 Business Relating To Policy and Finance**

- 13.1 To receive a report from the Committee Chair, if necessary.

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### 13.2 Regarding 2019/20 Grant Application

To consider the request from the Chantry Centre to re-allocate the grant of £4k awarded in October 2019. (Members: Email Request attached)

### 13.3 To receive reports from the following meetings:

4 July	Youth Centre Management Committee	Mayor, Deputy Mayor, Cllr Creswick
15 July	Festive Dursley	Deputy Mayor
24 July	Dursley & District Community Centre –Committee Meeting	Deputy Mayor
5 Aug	Dursley Welcomes Walkers	Mayor

### 14 Business relating to Staff

14.1 To note a meeting of the Staffing Committee will take place immediately after the Council meeting to appoint a new Chair.

14.2 To receive a report from the Committee Vice Chair, if necessary.

### 15 Business relating to the Car Park Committee

15.1 To receive a report from the Committee Chair, if necessary.

15.2 To receive an update on the project from the Town Clerk.

### 16 Business relating to Highways

To receive a report from Council's Highways representative.

### 17 Business relating to Community Safety

To receive a report from Council's Police representative.

### 18. Business relating to Vacancies on Working Groups and Outside Bodies Representatives

Communications Group – 1 Vacancy.

Festive Dursley – 1 Vacancy.

Speedwatch – 2 Vacancies.

Dursley & Cam Joint Emergency Plan – Deputy Position.

Highways – 1 Vacancy Shared with Cllr Hayes.

Community Safety – 1 Vacancy Shared with Deputy Mayor.

Chartered Parish Group – 1 Vacancy.

Dursley Community Action meeting on Sunday 8<sup>th</sup> September 2019

### 19. The Clerk's Report

To receive a report. (Members: copy attached).

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## 20. Inspections

### Green Spaces:

	<b>CEMETERY</b>	<b>ALLOTMENTS</b>	<b>KINGSHILL PLAY PARK</b>	<b>WM RECREATION GROUND</b>	<b>ST. MARKS</b>	<b>HIGHFIELDS PLAY PARK</b>
<b>Aug</b>	P HAYES	A WHITWELL	A STENNETT	N GRECIAN	Vacant	Vacant
<b>Sep</b>	W THOMAS	P HAYES	N GRECIAN	A WHITWELL	N GRECIAN	P HAYES

### Street Furniture:

	<b>HIGHFIELDS</b>	<b>KINGSHILL</b>	<b>CENTRAL</b>	<b>LONG STREET CAR PARK</b>
<b>August</b>	S ABRAHAM	J BURDGE	S CRESWICK	S ACKROYD
<b>Sep</b>	P HAYES	VACANT	J BURDGE	A SHEFFIELD

### Internal audit checks:

<b>August</b>	A STENNETT
<b>September</b>	L PATRICK