

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
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27th August 2019

TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a meeting of the Dursley Town Council which will be held in the Community Meeting Room at the Fire Station, Kingshill Road, Dursley on Tuesday 3rd September 2019 at 7.00 pm.

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website www.dursleytowncouncil.gov.uk. Should you require any additional information on any of the items, please contact the office prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. **To receive apologies for absence.**
2. **To receive any Members' Declarations of Interest.**
3. **To consider any requests for dispensations.**
4. **To receive any reports from County and District Councillors.**
5. **To receive an update from the Dursley Neighbourhood Police team (if in attendance).**
6. **To receive any representations from the public.**
7. **Minutes**

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 6th August 2019.

8. **Business Relating To Council Finance**

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8.1 Regarding Council's Accounts 2019/20:

- i) To resolve that the schedules of payments be authorised and signed by the Mayor (Members: copy attached).
- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: copy attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report (Members: copy attached).

8.2 To note that the 2018/19 Annual Return has been approved and returned by the External Auditor.

9. Business relating to Green Spaces

9.1 To receive a report from the Committee Chair, if necessary.

9.2 To receive an update on the recent fire damaged incidents at the War Memorial Recreation Ground

10 Business relating to Town Improvements & Amenities

10.1 To receive a report from the Committee Chair, if necessary.

10.2 To accept the Committee recommendation to approve and sign the Visitor Services Agreement with Gloucestershire County Council to commence a six-month trial of a Visitor Information Centre based at Dursley Library. (Members: Report and Draft Agreement attached)

10.3 To note that the result of the 2019 Heart of England "In Bloom" competition will be announced on 5th September 2019.

11 Business Relating To Planning

11.1 To receive the Minutes of the Planning Committee Meeting held on Tuesday 20th August 2019.

11.2 To receive a report from the Committee Chair, if necessary.

12 Business Relating To Policy and Finance

12.1 To receive a report from the Committee Chair, if necessary.

12.2 To approve the draft Cleaning Tender Documentation 2020/22 (Tender Specification, Conditions of Contract and Form of Tender attached)

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12.2 To receive reports from the following meetings:

14 Aug	Vale Vision AGM	Deputy Clerk
15 Aug	Youth Centre Management Committee	Mayor, Deputy Mayor, Cllr Creswick
19 Aug	Festive Dursley	Working Group Members
21 Aug	Cotswold Edge & Severn Vale Tourism Steering Group	Cllr Ackroyd, Deputy Clerk
22 Aug	Town Trust	Mayor, Cllrs Whitwell, Patrick, A Stennett, Creswick & Hayes
27 Aug	Dursley In Bloom	Deputy Mayor

13 Business relating to Staff

13.1 To receive the Minutes of the Staffing Committee Meeting held on Tuesday 6th August 2019.

13.2 To receive a report from the Committee Chair, if necessary.

14 Business relating to the Car Park Committee

14.1 To receive a report from the Committee Chair, if necessary.

14.2 To receive an update on the project from the Town Clerk.

15 Business relating to Highways

To receive a report from Council's Highways representative.

16 Business relating to Community Safety

To receive a report from Council's Police representative.

17 The Clerk's Report

To receive a report. (Members: copy attached).

18 Inspections

Green Spaces:

	CEMETERY	ALLOTMENTS	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
Sep	W THOMAS	P HAYES	N GRECIAN	A WHITWELL	N GRECIAN	P HAYES
Oct	S ABRAHAM	J BURDGE	M WOODWARD	A SHEFFIELD	S ACKROYD	D THIRLWELL

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Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL	LONG STREET CAR PARK
Sep	J SMEE	P HAYES	J BURDGE	A SHEFFIELD
Oct	P HAYES	A STENNETT	A WHITWELL	S ABRAHAM

Internal audit checks:

September	L PATRICK
October	S CRESWICK