

# DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS  
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31<sup>st</sup> March 2021

## TO: EACH MEMBER OF DURSLEY TOWN COUNCIL

You are hereby summoned to a “virtual” meeting of the Dursley Town Council which will be held on Tuesday 6<sup>th</sup> April 2021 at 7.00 pm. The meeting will be available to “attend” online via the Zoom meeting platform [www.zoom.us/join](http://www.zoom.us/join).

The Zoom Meeting ID: **964 2244 6795** and Password: **480573** will be required to access the meeting.

**Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's Website [www.dursleytowncouncil.gov.uk](http://www.dursleytowncouncil.gov.uk). Should you require any additional information on any of the items, please contact the office prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay  
Town Clerk

## AGENDA

1. To receive apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To receive any representations from County and District Councillors.
4. To receive any representations from the public.
5. Minutes

To confirm and sign the Minutes of the Meeting of the Council held on Tuesday 2<sup>nd</sup> March 2021.

## **DURSLEY TOWN COUNCIL**

### **6. Business Relating To Council Finance**

#### **Regarding Council's accounts for the Financial Year 2020/21**

- i) To resolve that the schedules of payments since the last Council meeting be authorised and signed by the Mayor (Members: copy attached).
- ii) To resolve that the Bank Reconciliation be authorised and signed by the Mayor (Members: Reconciliation, uncashed payments/receipts attached).
- iii) To note the income received since the last Council meeting (Members: copy attached).
- iv) To note the management/budget report for 2020/21 (Members: copy attached)

### **7 Business Relating to Town Improvements & Amenities**

To receive a report from the Committee Chair, if necessary.

### **8 Business Relating To Planning**

- 8.1 To receive the Minutes of the Planning Committee meeting held on 16<sup>th</sup> March 2021.
- 8.2 To receive a report from the Committee Chair, if necessary.

### **9 Business Relating to Green Spaces**

- 9.1 To receive the Minutes of the Green Spaces Committee meeting held on 16<sup>th</sup> March 2021.
- 9.2 To receive a report from the Committee Chair, if necessary.

### **10 Business Relating To Policy and Finance**

- 10.1 To receive a report from the Committee Chair, if necessary.
- 10.2 To consider the urgent grant request from Shine PND Support (Members – Grant Application attached)
- 10.3 To consider the proposal to create a Twinberrow Committee (Members: Note from Cllr Creswick attached)

### **11 Business relating to Staff**

- 11.1 To receive the Minutes of the Staffing Committee meeting held on 9<sup>th</sup> March 2021.
- 11.2 To receive a report from the Committee Chair, if necessary.

**COUNCIL**

11.3 To receive an update from the Town Clerk.

**12 The Clerk's Report**

To receive a report. (Members: A verbal report will be given at the meeting).

**13 Inspections**

To consider restarting the monthly inspections in May 2021.

Internal audit checks (Currently being done using Zoom):

<b>Apr</b>	T White
<b>May</b>	D Horn

**14 The following business will be dealt with in committee:**

To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.

**15. Business Relating To Policy and Finance**

To consider the 2020/21 Revenue Grant to Kingshill House. (Members: Director Resignation Letter – attached)