

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
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14th February 2017

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy and Finance Committee of the Council which will be held in the **Dursley Library, May Lane, Dursley**, on Tuesday 21st February 2017 at 7.30pm.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any representations from the public.
5. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 20th October 2016.
6. To agree the dates for the Civic Calendar: May 2017 to May 2018 (Members: Draft Calendar attached)
7. To review the following Policies (Members: Policy Documents attached):
 - a) Discipline & Grievance Policies
 - b) IT Security Policy
8. To consider the recommendations for the 2016/17 Interim Internal Audit. (Audit Report attached)

9. To consider the draft “statements” for the Local Council Award Scheme “Gold” application (Members: LCAS Application form and reports attached).
 - a) Ensures that the council delivers value for money
 - b) Meets its duties in relation to bio-diversity and crime & disorder
 - c) Provides leadership in planning for the future of the community
 - d) Manages the performance of the council as a corporate body
 - e) Manages the performance of each individual staff member to achieve its business plan

10. To consider subscribing to BT Fibre Broadband for the office.