

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
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11th April 2017

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy and Finance Committee of the Council which will be held in the **Dursley Library, May Lane, Dursley**, on Tuesday 18th April 2017 at 7.30pm.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any representations from the public.
5. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 21st February 2016.
6. Regarding Insurance
To receive the reviewed Asset Register and consider insurance sum valuations to be provided to potential insurance companies quoting for Council Insurance 2017-2020 (Members: Revised Asset Register, Existing Asset Register, Example Asset Registers, Existing Insurance Schedule & Summary of Current Sums Insured)
7. To review current list of Direct Debit payees. (Members: List attached)
8. To receive an update on the charges for the Lloyds Bank plc Business Account (Members: Letter & Charges attached)
9. To review the following existing Policies (Members: Policy Documents attached):
 - a) Data Protection Policy
 - b) Procurement Policy

10. Regarding Utility Suppliers

- a) To note the agreement to extend gas and electricity contracts by 36 months for the WMRG Pavilion & Cemetery Toilet as recommended by LSI Energy and approved by P&F Chair/Town Clerk. (Members: Signed Contracts attached)

- b) To consider extending LSI Energy as our energy broker until 31st May 2020 - Current deal expires May 2017. (Members: Client Letter of Authority attached).