

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
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13th June 2017

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy and Finance Committee of the Council which will be held in the **Dursley Library, May Lane, Dursley**, on Tuesday 20th June 2017 at 7.30pm.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any representations from the public.
5. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 18th April 2017.
6. To review the Committee Terms of Reference. (Members: Terms of Reference attached)
7. To agree a procedure for the annual review of the existing policies (Members: SO's & Policy Documents attached):
 - a) Standing Orders
 - b) Financial Regulations
8. To review the following policy: (Members: Policy attached)
 - a) Co-option Policy – adopted 3rd September 2013.
9. To receive an update on CCTV project. (Members: Extract from Council minutes 6th June 2017)
10. To receive an update on investments. (Members: Investment Spreadsheet attached)

11. To review expenditure of planned special projects. (Members: Projected Costs attached).