

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
Tel/Fax: (01453) 547758: Email: clerk@dursleytowncouncil.gov.uk

17th October 2017

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy and Finance Committee of the Council which will be held in the **Dursley Library, May Lane, Dursley**, on Tuesday 24th October 2017 at 7.30pm.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any representations from the public.
5. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 20th June and 12th September 2017.
6. To consider the requirements of the staged grant payments for the 2018/19 Revenue Grant to Dursley Carnival. (Members: Extract from Council minutes of 3rd October 2017).
7. To confirm the membership of the sub-committee to review the Council's Standing Orders and Financial Regulations and report back to Committee on the 12th December 2017.
8. To note the 2016/17 Annual Return has been approved by the External Auditor and to review the auditor's comments. (Members: Auditor comments attached)
9. To consider the recommendations of the report for the Council's IT Consultancy requirements (Members: Report attached)

10. To consider the recommendation of the report for the Council's Broadband/Line Rental suppliers. (Members: Report attached)
11. To receive an update on investments. (Members: Investment Spreadsheet attached)
12. To review and agree the Committee Action Plan Programme. (Members: Copy attached).
13. To consider the draft Policy & Finance budget for the year 2018-2021, including 3-year forward planning. (Members: Budget and reserves attached).