

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
Tel/Fax: (01453) 547758: Email: clerk@dursleytowncouncil.gov.uk

5th December 2017

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy and Finance Committee of the Council which will be held in the **Dursley Library, May Lane, Dursley**, on Tuesday 12th December 2017 at 7.30pm.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any representations from the public.
5. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 24th October 2017.
6. To receive an update on General Data Protection Regulation. (Members: Clerks notes from training seminar)
7. To confirm the recommendations from the review the Council's Standing Orders and Financial Regulations. (Members: Recommendations attached)
8. To recommend to Council the tender documentation for the procurement of the Youth Service delivery 2018 to 2021. (Members: Tender Supporting Information, Tender Document and Service Level Agreement)
9. To receive an update on investments. (Members: Investment Spreadsheet attached)