

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
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4th December 2018

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy and Finance Committee of the Council which will be held in the **Methodist Church, Castle Street, Dursley**, on Tuesday 11th December 2018 at 7:30pm.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any representations from the public.
5. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 23rd October 2018.
6. Regarding General Data Protection Regulations :
To consider the impacts of the new legislation in relation to Councillor electronic mailboxes. (Members: Options available included)
7. Regarding the Service of Fixed Penalty Notices for Dog Fouling by Dursley Town Council Employees.
 - a) To consider the draft risk assessment. (Members: Draft Risk Assessment attached)
8. To consider the policy on Jacobs House for meetings. (Members: Draft Policy attached)
9. To receive an update on investments. (Members: Investment Spreadsheet attached)

10. To receive an update on the closure of the Carnival Dursley bank account.