

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
Tel/Fax: (01453) 547758: Email: clerk@dursleytowncouncil.gov.uk

11th June 2019

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy and Finance Committee of the Council which will be held in the **Methodist Church, Castle Street, Dursley**, on Tuesday 18th June 2019 at 7:30pm.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any representations from the public.
5. To approve and sign the Minutes of the Meetings of the Policy & Finance Committee held on 16th April and 7th May 2019.
6. To review the following policies (Members: Policies attached):
 - a) Equality Policy (Previously Reviewed in August 2016)
 - b) Appraisal Policy (Adopted in September 2016)
7. To consider the recommendations of the annual review of:
 - a) Standing Orders (Reviewed by Cllr A Stennett)
 - b) Financial Regulations (Reviewed by Cllr S Ackroyd)
8. Regarding 2018/19 Accounts
To receive the Internal Auditors Final Report (Members: Report Attached)
9. To consider the allocation of Community Infrastructure Levy (CIL) funds to projects. (Members: CIL Annual Report Attached)

10. To consider the revised Strategic Plan (Members: Updated Strategic Plan attached)
11. To consider the delivery of the July edition of "Dursley Matters" to all residential and business properties in Dursley.
12. To review the process of calling a Planning Panel meeting. (Members: Planning Committee Terms of Reference attached)
13. To receive an update on Council investments. (Members: Investment Spreadsheet attached)
14. To consider the quotes for the upgrade/replacement laptop and replacement Admin PC (Members: Quotes attached)