

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
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15th October 2019

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy and Finance Committee of the Council which will be held in the **Methodist Church, Castle Street, Dursley**, on Tuesday 22nd October 2019 at 7:30pm.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To consider any requests for dispensations.
4. To receive any representations from the public.
5. To approve and sign the Minutes of the Meetings of the Policy & Finance Committee held on 10th September 2019.
6. Regarding Grant Applications:
 - a) To consider the application for an urgent grant from Churches Together, to be paid from the current financial year 2019/2020. (Members: Application and supporting information attached)
 - b) To consider the re-submitted application from GL11 received for revenue grants, to be budgeted and distributed in the next financial year 2020/2021. (Members: Applications and supporting information attached)
7. To consider the closure of the office from mid-day on Tuesday 24th December 2019 to Thursday 2nd January 2019 for the festive period.

8. To approve the recommended changes to the Financial Regulations (Members: Revised Financial Regulations attached)
9. To consider the introduction of a clause for a “secret” ballot at Council for the purpose of co-opting to Council. (Members: Information and draft clause attached)
10. To receive an update on investments. (Members: Investment Spreadsheet attached)
11. To review and agree the Committee Action Plan Programme for 2020/23. (Members: Copy attached).
12. To consider the draft Policy & Finance budget for the year 2020/2023, including 3-year forward planning. (Members: Budget information attached).