

## DURSLEY TOWN COUNCIL

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8<sup>th</sup> December 2020

### **TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL**

Dear Sir/Madam,

You are hereby summoned to a "virtual" meeting of the Policy & Finance Committee of the Council which will be held at 19:30 on Tuesday 15<sup>th</sup> December 2020.

The meeting will be available to "attend" online via the Zoom meeting platform [www.zoom.us/join](http://www.zoom.us/join). The Zoom Meeting ID: **991 1039 6018** and Password: **640037** will be required to access the meeting.

**Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay  
Town Clerk

### **AGENDA**

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To receive any representations from the public.
4. To approve and sign the Minutes of the Meetings of the Policy & Finance Committee held on 20<sup>th</sup> October 2020.
5. To review the updated Business Continuity Policy. (Members: Updated Policy attached)
6. To consider the Council's position on the requirement of Disclosure & Barring Service (DBS) checks for volunteers.
7. To receive a report on why the overdraft facility was used on the Lloyds Business Account between 1<sup>st</sup> – 4<sup>th</sup> May 2020. (Members: Report attached)
8. To appoint an internal auditor for 2020/21.

9. To receive an update on the applications for Assets of Community Value.
10. To receive an update on investments. (Members: Investment Spreadsheet attached)