

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
Tel/Fax: (01453) 547758: Email: clerk@dursleytowncouncil.gov.uk

10th February 2021

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a “virtual” meeting of the Policy & Finance Committee of the Council which will be held at 19:30 on Tuesday 16th February 2021.

The meeting will be available to “attend” online via the Zoom meeting platform www.zoom.us/join. The Zoom Meeting ID: **961 8690 6540** and Password: **615826** will be required to access the meeting.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To receive any representations from the public.
4. To approve and sign the Minutes of the Meetings of the Policy & Finance Committee held on 15th December 2020.
5. To consider the Council's position on the requirement of Disclosure & Barring Service (DBS) checks for volunteers. (Members: NALC Legal Topic Note 86 attached)
6. To receive an update on the complaint to Lloyds Bank.
7. To receive an update on the applications for Assets of Community Value.
8. To consider the early renewal offer of the office broadband and landline. (Members: Renewal Information attached)
9. To approve the revised Draft Climate Change and Environmental Mission Statement. (Members –Revised draft attached)

10. To consider a response to the letter from the owners of No. 5 Long Street, Dursley.
(Members: Letter attached)
11. To approve the draft Civic Calendar 2021/22 (Members: Draft calendar attached)
12. To consider the option of a two-year extension for the Youth Service Provision contract.
13. Regarding the Council's Asset Register and insurance:
 - a) To consider a draft Asset Register Policy.
 - b) To review the current Asset Register and insurance levels.
 - c) To review the Insurance information update, prior to seeking quotations.
(Members: Draft Policy, Asset Register & Insurance Information attached)
14. To receive an update on investments. (Members: Investment Spreadsheet attached)