

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
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14th December 2021

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy & Finance Committee of the Council which will be held in the Dursley Methodist Church Meeting Room, Castle Street, Dursley at 19:30 on Tuesday 21st December 2021.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To receive any representations from the public.
4. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 19th October 2021.
5. Regarding Policies:
To consider the draft policy revisions (Members: Draft Policies attached)
 - a) Data Protection Policy
 - b) Disciplinary Policy
 - c) Grants Policy
6. To consider the revised staffing budget (Members: Updated Staff budget attached)
7. To consider Policy & Finance projects and priorities for 2022.
8. To review monthly Councillor inspections (Members: Record of recently completed inspections)
9. To receive an update on the Local Council Award Scheme – Gold Application.
10. To receive an update on investments. (Members: Investment Spreadsheet attached)