

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
Tel/Fax: (01453) 547758: Email: clerk@dursleytowncouncil.gov.uk

14th June 2022

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy & Finance Committee of the Council which will be held in the Dursley Methodist Church Meeting Room, Castle Street, Dursley at 19:30 on Tuesday 21st June 2022.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To receive any representations from the public.
4. To approve and sign the Minutes of the Meetings of the Policy & Finance Committee held on Tuesday 22nd February, Tuesday 19th April and Tuesday 2nd May 2022.
5. To receive an update on transfer of the management of the assets from the Town Trust to the Town Council.
6. To consider the request from the Chair of the Committee to upgrade the Council's website. (Members: Information attached)
7. To consider the funding opportunity: Community Speedwatch Safety Fund. (<https://www.gloucestershire.gov.uk/your-community/the-community-speedwatch-fund/>)
8. To review the recommendations from the Internal Auditor. (Members: Report attached)

9. To approve the following policy revisions (Members: draft documents attached):
 - a) Standing Orders
 - b) Financial Regulations
 - c) Code of Conduct
 - d) Risk Management Policy & Risk Register
10. To approve the use of BACS and Chargecard as a regular method of payment.
11. To receive an update on investments. (Members: Investment Spreadsheet attached)