

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS
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9th April 2025

TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy & Finance Committee of the Council which will be held in the Dursley Methodist Church Meeting Room, Castle Street, Dursley at 19:30 on Tuesday 15th April 2025.

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay
Town Clerk

AGENDA

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To receive any representations from the public.
4. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 18th February 2025.
5. To receive a report from the Chair of the Committee.
6. To note the Asset Register as at 31st March 2025. (Members: Asset Register attached).
7. To note the Earmarked Reserves at 31st March 2025 (Members: Reserves attached)
8. To consider the insurance renewal (Members: Renewal information attached)
9. To receive feedback on the Town Twinning of Dursley and Bergerac, France.
10. To receive feedback from the Town Clerk on the payroll provider.
11. To consider the criteria for the Leslie D Gale awards.

12. To consider introducing staff time sheets for the period May to July 2025.
13. To receive an update on investments and cashflow. (Members: Cashflow information attached)