

## DURSLEY TOWN COUNCIL

Jacob's House, Castle Street. Dursley, Glos. GL11 4BS.  
Tel/Fax: (01453) 547758: Email: [clerk@dursleytowncouncil.gov.uk](mailto:clerk@dursleytowncouncil.gov.uk)

6<sup>th</sup> March 2018

### **TO: EACH MEMBER OF THE STAFF COMMITTEE OF DURSLEY TOWN COUNCIL**

Dear Sir/Madam,

You are hereby summoned to a meeting of the Staff Committee of the Council which will be held in **Jacobs House, Castle Street, Dursley, on Tuesday 13<sup>th</sup> March 2018 at 6.30pm.**

**Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.



Mr John Kay  
Town Clerk

### **AGENDA**

**Please note that in the interests of security / business continuity, the public may be excluded from some items**

1. Apologies for absence.
2. Declarations of interest.
3. To sign the minutes of the meeting of the Staff Committee held on 5<sup>th</sup> December 2017.

#### **The following business will be dealt with in committee:**

4. To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.

#### **Assistant Grounds Person**

5. To receive a probationary period update/review on the recently appointed Assistant Grounds Person – note probationary period expires on 8<sup>th</sup> April 2018.

## Staffing Arrangements

6. To consider appointing a representative from the Committee to discuss with Cam Parish Council on a potential agreement to share staff.