

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street. Dursley, Glos. GL11 4BS.
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23rd October 2018

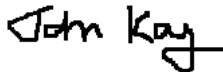
TO: EACH MEMBER OF THE STAFF COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Staff Committee of the Council which will be held in the Community Meeting Room, **Dursley Library, May Lane, Dursley**, on **Tuesday 30th October 2018 at 6.30pm.**

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.



Mr John Kay
Town Clerk

AGENDA

Please note that in the interests of security / business continuity, the public may be excluded from some items.

1. Apologies for absence.
2. Declarations of interest.
3. To sign the minutes of the meeting of the Staff Committee held on 12th June 2018.
4. To receive an update on the recent grounds staff time recording. (Members: Time recording figures for July to September 2018 attached).

The following business will be dealt with in committee:

5. To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.
6. To consider a report on staff appraisals and agree actions arising. (Members: report attached)

7. To consider the draft staffing budget for the year 2019-2020, including 3-year forward plan 2019-2022. (Members: budget plan attached).