

## DURSLEY TOWN COUNCIL

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4<sup>th</sup> June 2019

### **TO: EACH MEMBER OF THE STAFF COMMITTEE OF DURSLEY TOWN COUNCIL**

Dear Sir/Madam,

You are hereby summoned to a meeting of the Staff Committee of the Council which will be held in the Meeting Room, **Dursley Methodist Church, Castle Street, Dursley**, on **Tuesday 11<sup>th</sup> June 2019 at 6.30pm.**

**Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.



Mr John Kay  
Town Clerk

### **AGENDA**

**Please note that in the interests of security / business continuity, the public may be excluded from some items.**

1. Apologies for absence.
2. Declarations of interest.
3. To sign the minutes of the meeting of the Staff Committee held on 13<sup>th</sup> November 2018 and 7<sup>th</sup> May 2019.
4. To receive an update on the time recording figures of Green Spaces staff since July 2018 (Members: Information attached).