

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS.
Tel/Fax: (01453) 547758: Email: clerk@dursleytowncouncil.gov.uk

3rd July 2018

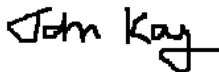
TO: EACH MEMBER OF THE TOWN IMPROVEMENTS COMMITTEE OF DURSLEY TOWN COUNCIL

Dear Sir/Madam,

You are hereby summoned to a meeting of the Town Improvements Committee of the Council which will be held in the **Dursley Library, May Lane, Dursley, on Tuesday, 10th July 2018 at 7pm.**

Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.



Mr John Kay
Town Clerk

AGENDA

- 1) To accept apologies for absence.
- 2) To receive any Members' Declarations of Interest.
- 3) To consider any requests for dispensations.
- 4) To receive any representations from the public.
- 5) To sign the minutes of the meetings of the Town Improvements Committee held on Tuesday 10th April and Tuesday 8th May 2018.
- 6) To receive a verbal report from the Vice-Chair of the Committee if necessary.
- 7) To receive an update on the project to provide railings on Castle Street.
(Members: Project Officer's update attached)
- 8) Regarding Tourism
 - a) To receive an update on the Cotswold Edge & Severn Vale Tourism Network.
 - b) To consider the response from Stroud District Council regarding Council's letter on the Stroud & Five Valleys Map Leaflet (Members: copy of letters attached).
 - c) To consider the further information supplied by Gloucestershire Library Service in relation to a Visitor Information Centre for Dursley. (Members: Report/Options update attached).
 - d) To receive an update on signage.
- 9) Regarding CCTV
 - 9.1) To receive an update on the scheme progression from the Town Clerk.

- 9.2) To consider and recommend to Council that the following CCTV policy documents be adopted:
- a) CCTV Policy (Members: Draft Policy attached)
 - b) CCTV Code of Conduct (Members: Draft Code of Conduct attached)
 - c) CCTV Appendix A – System Annual Review (Members: Appendix attached)
 - d) CCTV Appendix B – Signage (Members: Appendix attached)
 - e) CCTV Appendix C – Access Request Form (Members Appendix attached)
 - f) CCTV Incident Log Form (Members: Incident Log Form attached)