

Voucher	Code	Date	Payment	Description	Supplier	Net	VAT	Total
85	Staff	01/04/2019	DD	PAYE	HMRC	1,713.64	0.00	1,713.64
86	Staff	01/04/2019	DD	PAYE	HMRC	1,194.71	0.00	1,194.71
84	Subscriptions	04/04/2019	DD	Data Protection	Information Commissioner	35.00	0.00	35.00
128	Staff	10/04/2019	BACS	Work clothes	Impro Commercial Limited	977.78	195.56	1,173.34
81	Youth services	12/04/2019	BACS	Replacement Mirror	Gloucester Glass Ltd	33.50	6.70	40.20
82	Insurance	26/04/2019	BACS	Insurance renewal	Zurich Municipale	3,504.14	420.52	3,924.66
83	Telephones	29/04/2019	DD	Mobiles	EE	42.73	8.55	51.28
87	Health and safety	01/05/2019	DD	Health and safety consultancy	Outsource Safety Limited	110.00	22.00	132.00
88	Cleaning - Office	01/05/2019	BACS	Cleaning - Office	The Core Facilities Group Ltd	145.00	29.00	174.00
89	Cleaning - Vibe	01/05/2019	BACS	Cleaning - Office	The Core Facilities Group Ltd	380.00	76.00	456.00
90	Town Centre Car Park	01/05/2019	BACS	Construction of Car Park & Associated Works	Alun Griffiths (Contractors) Ltd	47,270.86	9,454.17	56,725.03
91	Revenue Grants	01/05/2019	BACS	Grant Payment	Dursley and District Community Assoc	7,000.00	0.00	7,000.00
92	Revenue Grants	01/05/2019	BACS	Grant Payment	Dursley Welcomes Walkers	500.00	0.00	500.00
93	Revenue Grants	01/05/2019	BACS	Grant Payment	Chantry Centre	4,000.00	0.00	4,000.00
94	Revenue Grants	01/05/2019	BACS	Grant Payment	Teens In Crisis	3,975.00	0.00	3,975.00
95	Revenue Grants	01/05/2019	BACS	Grant Payment	Great Western Air Ambulance	1,000.00	0.00	1,000.00
96	Revenue Grants	01/05/2019	BACS	Grant Payment	Vale Vision	500.00	0.00	500.00
97	Revenue Grants	01/05/2019	BACS	Grant Payment	Cam. Dursley & Uley Joint Woodlands	1,000.00	0.00	1,000.00
98	Revenue Grants	01/05/2019	BACS	Grant Payment	GL11 Community Project	2,000.00	0.00	2,000.00
99	Revenue Grants	01/05/2019	BACS	Grant Payment	Vale Hospital	2,760.00	0.00	2,760.00
100	Audit and payroll	03/05/2019	BACS	Audit	Peter Newman	200.00	0.00	200.00
101	IT and support	03/05/2019	BACS	IT consultancy	Pure MSP Ltd	114.00	22.80	136.80
102	Fuel	03/05/2019	BACS	Fuel	John Stayte Services	122.39	24.48	146.87
103	Land and buildings maintenance	03/05/2019	BACS	Various items	P J Durcan and Sons	326.30	65.26	391.56
104	Waste & Recycling	03/05/2019	BACS	Waste and recycling	Smiths (Gloucester) Limited	45.32	9.06	54.38
105	Training	03/05/2019	CARD	Training	High Speed Training (online)	30.00	6.00	36.00
131	Sundry (office)	03/05/2019	8768	Various items	Petty cash	11.10	0.00	11.10
132	Communications	03/05/2019	8768	Various items	Petty cash	68.49	0.00	68.49
133	Land and buildings maintenance	03/05/2019	8768	Various items	Petty cash	20.00	0.00	20.00
134	Consumables	03/05/2019	8768	Various items	Petty cash	21.00	0.00	21.00
135	Sundry (office)	03/05/2019		Sundry	Sainsburys	4.00	0.00	4.00
106	Staff	08/05/2019	BACS	Pensions contributions	Gloucestershire County Council	2,353.80	0.00	2,353.80
107	Staff	08/05/2019	BACS	Pensions contributions	Gloucestershire County Council	1,587.44	0.00	1,587.44
108	Staff	08/05/2019	DD	PAYE	HMRC	1,800.58	0.00	1,800.58
109	Staff	08/05/2019	DD	PAYE	HMRC	1,319.54	0.00	1,319.54
110	Staff	08/05/2019	BACS	Salary	Staff	1,253.61	0.00	1,253.61
111	Staff	08/05/2019	BACS	Salary	Staff	978.40	0.00	978.40
112	Staff	08/05/2019	BACS	Salary	Staff	2,305.68	0.00	2,305.68
113	Staff	08/05/2019	BACS	Salary	Staff	1,342.12	0.00	1,342.12
114	Staff	08/05/2019	BACS	Salary	Staff	1,563.35	0.00	1,563.35
115	Staff	08/05/2019	BACS	Salary	Staff	1,475.70	0.00	1,475.70
116	Staff	08/05/2019	BACS	Salary	Staff	1,407.04	0.00	1,407.04
117	Grass Cutting	08/05/2019	BACS	Grass cutting	DR Howse Services Ltd	4,553.18	910.64	5,463.82
118	Utilities (gas, elec, water)	08/05/2019	DD	Water - pavilion	Water Plus	45.09	0.00	45.09
119	Printing/Stationery	08/05/2019	BACS	Stationery	Proactive Business Supplies	96.00	19.22	115.22
120	Utilities (gas, elec, water)	10/05/2019	DD	Gas - office	Crown Gas & Power	92.30	4.62	96.92
121	Gas and electricity	10/05/2019	DD	Gas - pavilion	Crown Gas & Power	26.87	1.34	28.21
122	Audit and payroll	10/05/2019	BACS	Payroll services	Makinson and Co.	64.00	12.80	76.80
123	Waste & Recycling	10/05/2019	BACS	Skip hire	Valley Trading Limited	220.67	44.13	264.80
124	Town Centre Car Park	10/05/2019	BACS	Consultancy Services	ADCMS	1,867.50	373.50	2,241.00
125	Staff	14/05/2019	BACS	Court Arrest (Wages)	Avon & Somerset Court	350.00	0.00	350.00
126	IT and support	14/05/2019	CARD	Domain name	One.com	28.95	0.00	28.95
127	Utilities (gas, elec, water)	14/05/2019	DD	Surface Water Drainage Charge	Water Plus	159.46	0.00	159.46
129	Plants and planters	16/05/2019	BACS	Plants for Dursley In Bloom	Dursley In Bloom	399.48	0.00	399.48
130	Youth services	16/05/2019	BACS	Furniture and fittings	Furniture@Work Ltd	195.00	39.00	234.00
136	Interest/Charge	20/05/2019	DD	Bank charge	Lloyds Bank plc	12.25	0.00	12.25
137	Communications	20/05/2019	DD	Broadband/Line Rental - Office	One.com Ltd	122.55	24.51	147.06
138	Tree work	20/05/2019	BACS	Tree work	Tree Management	1,076.00	215.20	1,291.20
					Total	105,801.52	11,985.06	117,786.58

Dursley Town Council

Bank Reconciliation at 17/05/2019		
	Cash in Hand 01/04/2019	214,910.42
	ADD	
	Receipts 01/04/2019 - 17/05/2019	271,803.13
	SUBTRACT	
	Payments 01/04/2019 - 17/05/2019	162,523.18
A	Cash in Hand 17/05/2019 (per Cash Book)	324,190.37
	Cash in hand per Bank Statements	
	Cash 17/05/2019	0.00
	Lloyds Short Term Deposits 17/05/2019	100,000.00
	Barclays Base Rate Reward 29/04/2019	104,614.98
	Lloyds Bank plc Instant Access 17/05/2019	123,020.81
	Lloyds Bank plc Business Account 17/05/2019	4,858.96
		332,494.75
	Less unrepresented cheques As attached	8,304.38
		324,190.37
	Plus unrepresented receipts As attached	0.00
B	Adjusted Bank Balance	324,190.37
	A = B Checks out OK	

Dursley Town Council
RECEIPTS LIST

Voucher	Code	Date	Receipt No.	Description	Customer	Net	VAT	Total
12	Interest/Charge	09/04/2019		Bank interest	Lloyds Bank plc	4.58	0.00	4.58
10	Cemeteries	15/04/2019	525	Interment	Co-operative Funeralcare	618.00	0.00	618.00
11	Cemeteries	15/04/2019	525	Exclusive right of burial purchase	Co-operative Funeralcare	760.00	0.00	760.00
16	Youth services	26/04/2019		Replacement Mirror	Dursley Youth Centre	33.50	6.70	40.20
14	Cemeteries	29/04/2019	Bank payment	Memorial installation	L W Clutterbuck	149.00	0.00	149.00
15	Interest/Charge	30/04/2019		Bank interest	Public Sector Deposit	33.97	0.00	33.97
13	Community Infrastructure Levy	30/04/2019		CIL Payment (Developer Funds)	Stroud District Council	119.31	0.00	119.31
19	Cemeteries	01/05/2019	527	Interment of ashes	Philip Ford and Son (Dursley)	150.00	0.00	150.00
22	VAT refund	01/05/2019		VAT refund	HMRC	0.00	27,276.07	27,276.07
23	Sundry (office)	07/05/2019	CARD	Various Items	Sainsburys	0.00	0.00	0.00
17	Cemeteries	08/05/2019	527	Interment	Philip Ford and Son (Dursley)	247.00	0.00	247.00
18	Cemeteries	08/05/2019	527	Exclusive right of burial purchase	Philip Ford and Son (Dursley)	304.00	0.00	304.00
21	Interest/Charge	09/05/2019		Bank interest	Lloyds Bank plc	4.40	0.00	4.40
20	WMRG	10/05/2019	Bank payment	Hire of WMRG	Alice Skuse	23.00	4.60	27.60
24	Cemeteries	17/05/2019	Bank payment	Memorial installation	L W Clutterbuck	149.00	0.00	149.00
					Total	2,595.76	27,287.37	29,883.13

Policy & Finance		Receipts		Payments			Current Balance	
Code	Title	Budget	Actual	Budget	Expected	Actual	+/- Variance	Budget
100	Staff	0	0	126,408	21,068	21,764	696	104,644
111	Rent	0	0	6,500	1,083	0	-1,083	6,500
112	Utilities (gas, elec, water)	0	0	2,300	383	423	40	1,877
114	Cleaning - Office	0	0	1,600	267	636	370	964
115	Cleaning - Vibe	0	0	4,000	667	380	-287	3,620
120	Property maintenance (Jacobs House)	0	0	1,000	167	0	-167	1,000
130	Printing/Stationery	0	0	4,500	750	734	-16	3,766
131	Communications	0	0	1,600	267	314	47	1,286
140	Insurance	0	0	4,000	3,504	3,504	0	496
150	Security/fire	0	0	1,000	167	0	-167	1,000
160	IT and support	0	0	2,000	333	257	-76	1,743
199	Sundry (office)	0	0	300	50	15	-35	285
200	Hall hire	0	0	500	83	67	-17	433
210	Audit and payroll	0	0	2,000	333	264	-69	1,736
220	Health and safety	0	0	1,600	267	220	-47	1,380
230	Travel	0	0	300	50	0	-50	300
240	Training	0	0	4,000	667	341	-326	3,660
250	Subscriptions	0	0	2,150	358	1,864	1,506	286
260	Annual Town Meeting	0	0	150	25	0	-25	150
270	Mayor's allowance	0	0	500	83	0	-83	500
600	Precept	477,100	238,550	0	0	0	0	0
610	Interest/Charge	0	74	200	33	43	9	231
510	Neighbourhood warden	0	0	2,000	0	0	0	2,000
530	Youth services	0	188	40,000	6,667	383	-6,284	39,805
550	Small/Urgent Grants	0	0	5,000	833	0	-833	5,000
551	Revenue Grants	0	0	30,000	22,735	22,735	0	7,265
560	Plan & Projects	0	0	2,000	333	0	-333	2,000
920	Dursley Lions Youth Reward Fund	0	0	0	0	0	0	0
924	Community Infrastructure Levy	1,100	119	0	0	0	0	119
925	Community Speedwatch	0	0	200	33	0	-33	200
		478,200	238,931	245,808	61,207	53,944		192,246

Car Park Committee		Receipts		Payments			Current Balance	
Code	Title	Budget	Actual	Budget	Expected	Actual	+/- Variance	Budget
922	Town Centre Car Park	0	0	20,000	n/a	49,138	n/a	-29,138
923	PWLB	0	0	30,569	15,739	15,739	0	14,830
		0	0	50,569	15,739	64,877		-14,308

Green Spaces		Receipts		Payments				Current Balance
Code	Title	Budget	Actual	Budget	Expected	Actual	+/- Variance	Budget
300	Staff	0	0	90,754	15,126	17,122	1,997	73,632
310	Gas and electricity	0	0	2,000	333	98	-236	1,902
311	Pavilion (security)	0	0	500	83	0	-83	500
312	Pavilion (water)	0	0	500	83	0	-83	500
320	Land and buildings maintenance	0	0	9,000	1,500	373	-1,127	8,627
321	Tree work	0	0	2,500	417	1,076	659	1,424
322	Waste & Recycling	0	0	3,000	500	659	159	2,341
330	Rates	0	0	1,850	2,083	2,083	0	-233
331	Cemetery (water)	0	0	300	50	180	130	120
350	Safety equipment	0	0	600	100	0	-100	600
360	Telephones	0	0	750	125	84	-41	666
370	Transport/Machinery	0	0	1,300	217	0	-217	1,300
371	Fuel	0	0	1,100	183	122	-61	978
372	Grass Cutting	0	0	8,000	1,333	8,219	6,886	-219
380	Facilities improvements	0	0	5,000	833	0	-833	5,000
385	Play areas	0	0	1,000	167	0	-167	1,000
386	Highfields Playground Upgrade	0	0	0	0	0	0	0
395	PWLB repayments	0	0	2,488	2,479	2,479	0	9
399	Consumables	0	0	200	33	21	-12	179
710	WMRG	5,000	450	0	0	0	0	450
720	Cemeteries	18,000	3,120	0	0	0	0	3,120
730	Allotments	400	14	0	0	0	0	14
917	Memorial plaque purchase	0	0	0	0	0	0	0
926	WMRG Pentaq Court	0	0	6,000	0	0	0	6,000
927	Kingshill Play Equipment	0	0	10,000	0	0	0	10,000
		23,400	3,584	146,842	25,646	32,516		117,910

Town Improvements		Receipts		Payments				Current Balance
Code	Title	Budget	Actual	Budget	Expected	Actual	+/- Variance	Budget
410	Maintenance	0	0	1,000	167	233	67	767
412	Plants and planters	0	0	1,500	250	399	149	1,101
460	Christmas lights	500	0	6,500	1,083	848	-236	5,652
470	Castle Street upgrade	0	0	0	0	0	0	0
480	Street furniture	0	0	1,000	167	0	-167	1,000
491	Tourism	0	0	2,000	333	0	-333	2,000
500	CCTV	0	0	3,000	500	0	-500	3,000
912	Notice Boards	0	0	1,500	250	0	-250	1,500
		500	0	16,500	2,750	1,481		15,019

VAT REFUND		Receipts
Code	Title	Actual
901	2018/19 - Q4 (Jan to Mar 19)	27,276
	2019/20 - Q1 (Apr to Jun 19)	
	2019/20 - Q2 (Jul to Sep 19)	
	2019/20 - Q3 (Oct to Dec 19)	
	Total	27,276

Town Clerk's Report

All staff attended a Health & Safety refresher training session on the 13th May 2019, and I am arranging a Manual Handling desktop training session for all staff.

The annual Summer Festival is being held on Saturday 13th July 2019; all Councillors are asked to consider helping out on the day. We were lacking volunteers for the festive event in November and your help on these events is crucial to their continued success. **Please let the office know your availability on the day.**

June is a busy month at the War Memorial Recreation Ground with an Orienteering event being held on Wednesday 12th, the annual Dursley Town Girls football tournament takes place on Sunday 23rd and the weeklong fair commencing on Monday 24th June.

Written Correspondence (Letter).

May Cam & Dursley Youth Forum Funding

Civic Engagements

1st June Veteran-Cycle Club (Pederson Cycle Visit)
8th June Pederson Group (Germany) – TBC

Representation At Upcoming Meetings

8 th June	Greenway Project	Cllr Thomas
10 th June	Dursley Welcomes Walkers	Mayor
11 th June	Staffing & Green Spaces Committees	All Committee Members
11 th June	Vibe Users Meeting	Mayor, Deputy, Cllr Creswick
17 th June	Festive Dursley	All Working Group members
18 th June	Planning and Policy & Finance Committees	All Committee Members
20 th June	Youth Service – Quarterly Review	Mayor, Deputy, Cllr Creswick
26 th June	Cluster Meeting	Cllr Cairns

Training Opportunities: *please contact the office if you wish to attend. Full costs will be met by Council, but fees will be reclaimed from councillors who book a place and then fail to attend.*

Date	Provider	Course	Location	Times
29 th June (Saturday)	GAPTC	Being a Better Councillor	Upper Rissington	9:30 to 16:30
3 rd July	GAPTC	Chairmanship Skills	Highnam	9:30 to 12:30
5 th September	GAPTC	Being a Better Councillor	Highnam	9:30 to 16:30

17 th Sep	Andrea Pelligram	Planning applications from the perspective of town and parish councils	Bourton-on-the-Water	10am to 1pm
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Publications and Correspondence Available To Councillors After The Meeting

Punchline – Gloucester.com

Clerk Magazine – May 2019

John Kay

22nd May 2019.