

Following my visit on Monday pleased be advised that I wish to take advantage of the current vacancy and join the Council – if the vacancy is still available!

I was a councillor a few years ago but left due to work commitments. I am a Chartered Engineer but have now retired having worked for MBDA UK Ltd in Bristol for the last 18 years specialising in Naval weapon system safety.

I currently live in Dursley and naturally have a vested interest in the development and welfare of the town, notably its identity, maintenance and economy.

Please advise me of next steps.

Regards

John Rubin, MSc DipEE DipComp CEng MIEE

Dursley Town Council
PAYMENTS LIST

Voucher	Code	Date	Payment	Description	Supplier	Net	VAT	Total
422	Sundry (office)	18/10/2019	8775	Sundry	Petty cash	36.48	0.00	36.48
423	Communications	18/10/2019	8775	Postage	Petty cash	143.50	0.00	143.50
424	Festive Dursley	18/10/2019	8775	Various - Xmas	Petty cash	1.49	0.00	1.49
425	Youth services	18/10/2019	8775	Memory Stick	Petty cash	25.98	0.00	25.98
426	Youth services	31/10/2019	BACS	Repair to Pool Table Vibe	Pool Table Recovers	160.00	0.00	160.00
427	Cleaning - Office	31/10/2019	BACS	Office cleaning	The Core Facilities Group Ltd	145.00	29.00	174.00
428	Cleaning - Vibe	31/10/2019	BACS	Cleaning - Vibe	The Core Facilities Group Ltd	380.00	76.00	456.00
429	Pentag Court	31/10/2019	BACS	Room hire	Dursley and District Community Assn	26.00	0.00	26.00
430	Youth services	31/10/2019	BACS	Insurance - annual premium	WPS Insurance Brokers and Risk Serv	415.89	46.91	462.80
431	Printing/Stationery	31/10/2019	DD	Photocopier meter reading	Apogee	212.32	42.46	254.78
432	Telephones	31/10/2019	DD	Mobiles	EE	42.73	8.55	51.28
433	Subscriptions	31/10/2019	BACS	Branch meeting	SLCC Gloucestershire and S Glos. brai	7.50	0.00	7.50
434	Waste & Recycling	01/11/2019	BACS	Waste and recycling	Smiths (Gloucester) Limited	67.98	13.60	81.58
435	IT and support	01/11/2019	DD	IT consultancy	MSP Group Ltd	114.00	22.80	136.80
436	Youth services	01/11/2019	BACS	Vibe - Various Items	Emma Irvine	44.68	8.94	53.62
437	Youth services	01/11/2019	BACS	Vibe - Various Items	Andrew Spears	25.00	5.00	30.00
457	Health and safety	01/11/2019	DD	Health and safety consultancy	Outsource Safety Limited	110.00	22.00	132.00
469	Festive Dursley	01/11/2019	CARD	Wood for new xmas sleigh	Buldit Gloster Ltd	117.53	23.51	141.04
481	Subscriptions	05/11/2019	CARD	Prime Membership	Amazon	7.99	0.00	7.99
438	Printing/Stationery	05/11/2019	BACS	Stationery	Proactive Business Supplies	106.66	21.33	127.99
439	Printing/Stationery	05/11/2019	BACS	Stationery	Proactive Business Supplies	106.66	21.33	127.99
440	Land and buildings maintenance	05/11/2019	BACS	Various Items	P J Durcan and Sons	182.14	36.43	218.57
441	Pentag Court	05/11/2019	BACS	Signage	DMA Signs	86.35	17.27	103.62
442	Festive Dursley	05/11/2019	BACS	Christmas lights	The Festive Lighting Company Ltd	267.50	53.50	321.00
443	Training	05/11/2019	BACS	Training	GAPTC	255.00	0.00	255.00
444	Youth services	05/11/2019	BACS	Alarm servicing	Eke Security Ltd	365.00	73.00	438.00
445	IT and support	05/11/2019	BACS	Website - Annual Fee	2Commune Ltd	400.00	80.00	480.00
446	Staff	11/11/2019	DD	PAYE	HMRC	1,780.38	0.00	1,780.38
447	Staff	11/11/2019	DD	PAYE	HMRC	2,286.22	0.00	2,286.22
448	Staff	11/11/2019	BACS	Pensions contributions	Gloucestershire County Council	2,353.80	0.00	2,353.80
449	Staff	11/11/2019	BACS	Pensions contributions	Gloucestershire County Council	1,540.67	0.00	1,540.67
450	Staff	11/11/2019	BACS	Salary	Staff	1,259.41	0.00	1,259.41
451	Staff	11/11/2019	BACS	Salary	Staff	981.40	0.00	981.40
452	Staff	11/11/2019	BACS	Salary	Staff	2,311.48	0.00	2,311.48
453	Staff	11/11/2019	BACS	Salary	Staff	1,347.72	0.00	1,347.72
454	Staff	11/11/2019	BACS	Salary	Staff	1,412.57	0.00	1,412.57
455	Staff	11/11/2019	BACS	Salary	Staff	1,552.22	0.00	1,552.22
456	Staff	11/11/2019	BACS	Salary	Staff	1,481.50	0.00	1,481.50
470	Play areas	14/11/2019		Play equip. parts	Sutcliffe Play (South West) Ltd	319.59	63.91	383.50
471	Town Centre Car Park	14/11/2019	BACS	Grit Blins	Glasdon U.K. Limited	576.65	115.34	691.99
458	Play areas	14/11/2019	BACS	Litter bin	Broxap Limited	500.90	100.18	601.08
459	Training	14/11/2019	BACS	Training	GAPTC	50.00	0.00	50.00
460	Utilities (gas, elec, water)	14/11/2019	DD	Gas - office	Crown Gas & Power	97.11	4.86	101.97
461	Gas and electricity	14/11/2019	DD	Gas - pavilion	Crown Gas & Power	35.66	1.78	37.44
462	Town Centre Car Park	14/11/2019	DD	Car Park - Electricity - CCTV	Southern electric	11.02	0.55	11.57
463	Town Centre Car Park	14/11/2019	DD	Car Park - Electricity - Lighting	Southern electric	17.02	0.85	17.87
464	Festive Dursley	14/11/2019	BACS	Hire of Christmas Props	Event Prop Hire	960.00	192.00	1,152.00
465	Festive Dursley	14/11/2019	BACS	Rubber Cable Extension Leads	The Festive Lighting Company Ltd	22.50	4.50	27.00
466	Property maintenance (Jacobs House)	14/11/2019	BACS	Repairs to heating system Jacob's House	Kerry Maintenance Ltd	243.91	48.78	292.69
467	Audit and payroll	14/11/2019	BACS	Payroll services	Makinson and Co.	32.00	6.40	38.40

Dursley Town Council
RECEIPTS LIST

Voucher	Code	Date	Receipt No.	Description	Customer	Net	VAT	Total
92	Interest/Charge	09/10/2019	BACS	Bank interest	Lloyds Bank plc	6.33	0.00	6.33
94	Audit and payroll	17/10/2019	BACS	Returned SO	Lloyds Bank plc	38.40	0.00	38.40
95	Pentag Court	18/10/2019	BACS	Grant	Sport England	3,490.00	0.00	3,490.00
93	Cemeteries	24/10/2019	Bank payment	Additional Inscription	L W Clutterbuck	62.00	0.00	62.00
97	WMRG	25/10/2019	BACS	Use of the WMRG	Dursley Town AFC	72.00	14.40	86.40
99	VAT refund	30/10/2019	BACS	VAT refund	HMRC	0.00	11,832.29	11,832.29
100	Interest/Charge	30/10/2019	BACS	Bank interest	Barclays Bank PLC	33.30	0.00	33.30
106	Interest/Charge	04/11/2019	BACS	Bank interest	Public Sector Deposit	30.19	0.00	30.19
107	Youth services	04/11/2019	BACS	Returned Payment	Lloyds Bank plc	30.00	0.00	30.00
96	Festive Dursley	04/11/2019	543	Christmas lights	St James the Great Church	327.80	65.56	393.36
98	Cemeteries	08/11/2019	544	Additional Inscription	Ransome Memorials Ltd	62.00	0.00	62.00
104	Interest/Charge	11/11/2019	BACS	Bank interest	Lloyds Bank plc	53.48	0.00	53.48
105	Interest/Charge	11/11/2019	BACS	Bank interest	Lloyds Bank plc	3.65	0.00	3.65
101	Cemeteries	15/11/2019	Bank payment	Memorial plaque purchase	Rachel Pimperton	107.90	21.58	129.48
102	Cemeteries	19/11/2019	546	Replacement Memorial	Mrs Jane Wellings	26.00	0.00	26.00
103	Cemeteries	19/11/2019	546	Exclusive right of burial transfer	Mr Jeremy Luff	52.00	0.00	52.00
108	Cemeteries	21/11/2019	BACS	Interment of ashes	L W Clutterbuck	375.00	0.00	375.00
109	Cemeteries	21/11/2019	547	Exclusive right of burial transfer	Mr Ian Andrew Bloodworth	52.00	0.00	52.00
					Total	4,822.05	11,933.83	16,755.88

Policy & Finance		Receipts		Payments				Current Balance
Code	Title	Budget	Actual	Budget	Expected	Actual	+/- Variance	Budget
100	Staff	0	0	126,408	84,272	84,792	520	41,616
111	Rent	0	0	6,500	4,333	2,816	-1,517	3,684
112	Utilities (gas, elec, water)	0	0	2,300	1,533	1,474	-59	826
114	Cleaning - Office	0	0	1,600	1,067	1,152	85	448
115	Cleaning - Vibe	0	0	4,000	2,667	2,964	298	1,036
120	Property maintenance (Jacobs House)	0	0	1,000	667	734	67	266
130	Printing/Stationery	0	0	4,500	3,000	2,744	-256	1,756
131	Communications	0	0	1,600	1,067	1,285	218	315
140	Insurance	0	0	4,000	3,571	3,571	0	429
150	Security/fire	0	0	1,000	667	933	266	67
160	IT and support	0	105	2,000	1,333	1,721	387	384
199	Sundry (office)	0	0	300	200	118	-82	182
200	Hall hire	0	0	500	333	307	-27	193
210	Audit and payroll	0	38	2,000	1,333	1,788	455	250
220	Health and safety	0	0	1,600	1,067	1,071	4	529
230	Travel	0	0	300	200	2	-198	298
240	Training	0	0	4,000	2,667	646	-2,021	3,355
250	Subscriptions	0	0	2,150	1,433	2,181	747	-31
260	Annual Town Meeting	0	0	150	100	109	9	41
270	Mayor's allowance	0	0	500	333	359	26	141
600	Precept	477,100	477,100	0	0	0	0	0
610	Interest/Charge	0	637	200	117	114	-3	723
510	Neighbourhood warden	0	0	2,000	2,000	2,000	0	0
530	Youth services	0	2,192	40,000	26,667	23,860	-2,807	18,333
550	Small/Urgent Grants	0	0	5,000	4,975	4,975	0	25
551	Revenue Grants	0	0	30,000	23,735	23,735	0	6,265
560	Plan & Projects	0	0	2,000	1,167	0	-1,167	2,000
920	Dursley Lions Youth Reward Fund	0	0	0	0	0	0	0
924	Community Infrastructure Levy	1,100	119	0	0	0	0	-981
925	Community Speedwatch	0	0	200	117	0	-117	200
		478,200	480,192	245,808	170,620	165,450	-5,170	82,350

Car Park Committee		Receipts		Payments				Current Balance
Code	Title	Budget	Actual	Budget	Expected	Actual	+/- Variance	Budget
922	Town Centre Car Park	0	0	20,000	n/a	95,612	n/a	-75,612
923	PWLB	0	0	30,569	31,477	31,477	0	-908
		0	0	50,569	31,477	127,089		-76,520

Green Spaces		Receipts		Payments				Current Balance
Code	Title	Budget	Actual	Budget	Expected	Actual	+/- Variance	Budget
300	Staff	0	0	90,754	60,503	60,951	449	29,803
310	Gas and electricity	0	0	2,000	1,333	808	-526	1,192
311	Pavilion (security)	0	0	500	333	258	-75	242
312	Pavilion (water)	0	0	500	333	142	-191	358
320	Land and buildings maintenance	0	0	9,000	6,000	1,978	-4,022	7,022
321	Tree work	0	0	2,500	1,667	1,076	-591	1,424
322	Waste & Recycling	0	0	3,000	2,000	1,960	-40	1,040
330	Rates	0	0	1,850	1,233	2,083	850	-233
331	Cemetery (water)	0	0	300	200	180	-20	120
350	Safety equipment	0	0	600	350	227	-123	373
360	Telephones	0	0	750	500	342	-158	408
370	Transport/Machinery	0	0	1,300	867	1,085	218	215
371	Fuel	0	0	1,100	642	867	226	233
372	Grass Cutting	0	0	8,000	5,333	8,219	2,886	-219
380	Facilities improvements	0	0	5,000	3,333	0	-3,333	5,000
385	Play areas	0	0	1,000	667	1,719	1,053	-719
386	Highfields Playground Upgrade	0	0	0	0	0	0	0
395	PWLB repayments	0	0	2,488	2,479	2,479	0	9
399	Consumables	0	0	200	133	76	-57	124
710	WMRG	5,000	2,143	0	0	183	183	1,960
720	Cemeteries	18,000	12,345	0	0	0	0	12,345
730	Allotments	400	61	0	0	0	0	61
917	Memorial plaque purchase	0	108	0	0	58	58	49
926	WMRG Pentaq Court	0	3,490	6,000	8,840	8,840	0	650
927	Kingshill Play Equipment	0	0	10,000	8,840	0	-8,840	10,000
		23,400	18,146	146,842	105,586	93,532	-12,054	71,456

Town Improvements		Receipts		Payments				Current Balance
Code	Title	Budget	Actual	Budget	Expected	Actual	+/- Variance	Budget
410	Maintenance	0	0	1,000	667	690	23	310
412	Plants and planters	0	0	1,500	1,000	399	-601	1,101
460	Christmas lights	500	328	6,500	4,333	4,329	-5	2,499
470	Castle Street upgrade	0	0	0	0	0	0	0
480	Street furniture	0	0	1,000	667	99	-568	901
491	Tourism	0	2,625	2,000	1,333	0	-1,333	4,625
500	CCTV	0	0	3,000	2,000	0	-2,000	3,000
912	Notice Boards	0	0	1,500	1,000	0	-1,000	1,500
		500	2,953	16,500	11,000	5,517	-5,483	13,936

VAT REFUND		Receipts
Code	Title	Actual
901	2018/19 - Q4 (Jan to Mar 19)	27,276
	2019/20 - Q1 (Apr to Jun 19)	14,406
	2019/20 - Q2 (Jul to Sep 19)	11,832
	2019/20 - Q3 (Oct to Dec 19)	
	Total	53,514

Dursley Town Council
Uncashed payments/transfers out (All banks)
(Upto 15/11/2019)

Voucher	Date	Cheque No.	Description	Total	Bank
399	14/10/2019	DD	PAYE	1,833.74	Lloyds Bank plc Business
400	14/10/2019	DD	PAYE	1,350.97	Lloyds Bank plc Business
431	31/10/2019	DD	Photocopier meter reading	254.78	Lloyds Bank plc Business
469	01/11/2019	CARD	Wood for new xmas sleigh	141.04	Lloyds Bank plc Business
439	05/11/2019	BACS	Stationery	127.99	Lloyds Bank plc Business
446	11/11/2019	DD	PAYE	1,780.38	Lloyds Bank plc Business
447	11/11/2019	DD	PAYE	2,286.22	Lloyds Bank plc Business
458	14/11/2019	BACS	Litter bin	601.08	Lloyds Bank plc Business
459	14/11/2019	BACS	Training	50.00	Lloyds Bank plc Business
460	14/11/2019	DD	Gas - office	101.97	Lloyds Bank plc Business
461	14/11/2019	DD	Gas - pavilion	37.44	Lloyds Bank plc Business
462	14/11/2019	DD	Car Park - Electricity - CCTV	11.57	Lloyds Bank plc Business
463	14/11/2019	DD	Car Park - Electricity - Lighting	17.87	Lloyds Bank plc Business
464	14/11/2019	BACS	Hire of Christmas Props	1,152.00	Lloyds Bank plc Business
465	14/11/2019	BACS	Rubber Cable Extension Leads	27.00	Lloyds Bank plc Business
466	14/11/2019	BACS	Repairs to heating system Jacob's H	292.69	Lloyds Bank plc Business
467	14/11/2019	BACS	Payroll services	38.40	Lloyds Bank plc Business
468	14/11/2019	BACS	Payroll services	38.40	Lloyds Bank plc Business
470	14/11/2019		Play equip. parts	383.50	Lloyds Bank plc Business
471	14/11/2019	BACS	Grit Bins	691.99	Lloyds Bank plc Business
Total-----				11,219.03	

Town Clerk's Report

The repairs have commenced at Jacobs House with the internal work ongoing at the time of writing. Temporary access via the heritage centre is required when works are taking place. The works prior to the end of the year will last for three weeks. In January a scaffold will be in place for two weeks, this will effectively close the Lloyds Bank car park – they have been informed.

We are now back to having three members of the grounds staff on a full-time capacity.

The annual cutting of the War Memorial Recreation Ground hedge is scheduled for Sunday 1st December 2019.

The office will close at 12pm on 24th December 2019 and re-open on Thursday 2nd December 2020.

Written Correspondence (Letter)

Nov 2019 Cllr Abraham Thank you

Civic Engagements (upcoming)

None

Representation At Upcoming Meetings

5 th Dec	SLCC Branch Meeting	Town Clerk
10 th Dec	Planning Committee	Committee Members
10 th Dec	Policy & Finance Committee	Committee Members
12 th Dec	Youth Service Quarterly Review	Mayor, Cllrs Creswick & Woodward
17 th Dec	Green Spaces	Committee Members
7 th Jan	Town Improvements Committee	Committee Members
14 th Jan	Planning Committee	Committee Members
15 th Jan	Town & Parish Council Information Network Meeting	Mayor
21 st Jan	Council & Twinberrow Foundation	All Councillors/Trustees

Training Opportunities: *please contact the office if you wish to attend. Full costs will be met by Council, but fees will be reclaimed from councillors who book a place and then fail to attend.*

Date	Provider	Course	Location	Times
30 th Jan	GAPTC	Planning applications from the perspective of town and parish councils	Highnam Community Centre GL2 8DG	10am - 1pm
5 th Feb	GAPTC	Introduction to dispute resolution including mediation for parish and town councils	Highnam Community Centre GL2 8DG	10am - 1pm
11 th Feb	GAPTC	Charitable Trusts for Parish/Town Councils - Navigating the minefield	Brockworth Community Centre GL3 4ET	1pm - 4pm

Publications and Correspondence Available To Councillors After The Meeting

None at time of writing.

John Kay
26th November 2019.