

PAYMENTS LIST - 22nd September to 20th October 2022

Voucher	Code	Date	Payment	Description	Supplier	Net	VAT	Total
497	Land and buildings maintenance	25/08/2022	CARD	Various Items	Mole Country Stores	£ 11.20	£ 2.24	£ 13.44
498	Land and buildings maintenance	26/08/2022	CARD	Artificial Grass	Amazon	£ 29.97	£ 5.99	£ 35.96
424	Youth services	06/09/2022	CARD	Domain name	One.com	£ 70.87	£ 14.17	£ 85.04
425	Grass Cutting	21/09/2022	BACS	Grass cutting	Stroud District Council	£ 686.27	£ 137.25	£ 823.52
429	Land and buildings maintenance	21/09/2022	BACS	Keys Cutting	Gloucester Locksmiths	£ 28.00	£ 5.60	£ 33.60
426	Youth services	21/09/2022	BACS	Youth services	The Door Youth Project	£ 9,379.00		£ 9,379.00
427	Mayor's allowance	22/09/2022	BACS	Expenses	Clr Symon Ackroyd	£ 133.00		£ 133.00
430	Festive Dursley	22/09/2022	BACS	Banners	MDL Kexel Ltd	£ 48.00	£ 9.60	£ 57.60
428	Land and buildings maintenance	22/09/2022	BACS	Skip hire	Valley Trading Limited	£ 156.00	£ 31.20	£ 187.20
431	Audit and payroll	26/09/2022	BACS	Audit	PKF Littlejohn	£ 1,300.00	£ 260.00	£ 1,560.00
432	Transport/Machinery	26/09/2022	BACS	Insurance - additional premium	James Hallam Ltd	£ 761.96		£ 761.96
434	Hall hire	27/09/2022	BACS	Room hire	Dursley Methodist Church	£ 275.00		£ 275.00
433	Land and buildings maintenance	27/09/2022	BACS	Various Items	Buildit Gloster Ltd	£ 126.35	£ 25.27	£ 151.62
436	Communications	29/09/2022	CARD	Postage	Post Office Ltd	£ 20.90		£ 20.90
437	Telephones	29/09/2022	DD	Mobiles	EE	£ 48.04	£ 9.61	£ 57.65
443	Sundry (office)	30/09/2022	CARD	Various Items	Dursley Post Office	£ 11.46		£ 11.46
447	Interest/Charge	03/10/2022	DD	Bank charge	Lloyds Bank plc	£ 10.40		£ 10.40
438	IT and support	03/10/2022	BACS	IT consultancy	Direct IT Services Ltd	£ 192.68	£ 38.54	£ 231.22
439	Cleaning - Office	03/10/2022	BACS	Cleaning - Office	The Core Facilities Group Ltd	£ 130.00	£ 26.00	£ 156.00
440	Cleaning - Vibe	03/10/2022	BACS	Cleaning - Vibe	The Core Facilities Group Ltd	£ 589.00	£ 117.80	£ 706.80
441	Health and safety	03/10/2022	DD	Health and safety consultancy	Outsource Safety	£ 110.00	£ 22.00	£ 132.00
442	Land and buildings maintenance	03/10/2022	BACS	Various Items	P J Durcan and Sons	£ 126.98	£ 25.40	£ 152.38
444	Waste & Recycling	03/10/2022	BACS	Waste and recycling	Smiths (Gloucester) Limited	£ 91.56	£ 18.31	£ 109.87
445	Audit and payroll	03/10/2022	BACS	Payroll services	Makinson and Co.	£ 32.00	£ 6.40	£ 38.40
446	Printing/Stationery	03/10/2022	BACS	Various Items	Proactive Business Supplies	£ 221.03	£ 44.21	£ 265.24
448	Build Back Better Market Town Grant Fun	03/10/2022	BACS	Christmas lights	Turnock Ltd	£ 320.76	£ 64.15	£ 384.91
451	Sundry (office)	03/10/2022	CARD	Various Items	Sainsburys	£ 13.39		£ 13.39
452	Transport/Machinery	05/10/2022	CARD	Vehicle tax	DVLA	£ 290.00		£ 290.00
458	Communications	05/10/2022	CARD	Stamps	Post Office Ltd	£ 30.44		£ 30.44
453	Rent	05/10/2022	BACS	Rent - Jacob's House	Dursley Town Trust	£ 1,564.16	£ 326.68	£ 1,890.84
449	Land and buildings maintenance	05/10/2022	BACS	Works to Pavilion at WMRG	D A Hill	£ 380.00	£ 76.00	£ 456.00
454	Transport/Machinery	05/10/2022	BACS	MOT and required repairs	St Aldwyrn Garage	£ 497.85	£ 90.57	£ 588.42
456	Fuel	05/10/2022	BACS	Fuel	John Stayte Services	£ 90.50	£ 18.10	£ 108.60
457	Town Centre Car Park	05/10/2022	BACS	Abandoned Car Process	District Enforcement	£ 60.00	£ 12.00	£ 72.00
468	Transport/Machinery	06/10/2022	BACS	Mower repairs	Nailsworth Garden Machinery	£ 145.97	£ 29.19	£ 175.16
469	IT and support	06/10/2022	BACS	Domain name	2Commuine Ltd	£ 150.00	£ 30.00	£ 180.00
470	Utilities (gas, elec, water)	06/10/2022	DD	Gas - office	Crown Gas & Power	£ 38.23	£ 1.91	£ 40.14
483	Youth services	06/10/2022	BACS	VIBE - Utility, Consumables & Site Management	Dursley Tabernacle URC	£ 3,736.77		£ 3,736.77
484	Youth services	06/10/2022	BACS	VIBE - Utility, Consumables & Site Management	Dursley Tabernacle URC	£ 6,046.60		£ 6,046.60
485	Youth services	06/10/2022	BACS	VIBE - Utility, Consumables & Site Management	Dursley Tabernacle URC	£ 1,345.97		£ 1,345.97
461	Small/Urgent Grants	06/10/2022	BACS	Grant Payment	Connectat	£ 500.00		£ 500.00
462	Small/Urgent Grants	06/10/2022	BACS	Grant Payment	Dursley in Bloom	£ 500.00		£ 500.00
463	Small/Urgent Grants	06/10/2022	BACS	Grant Payment	Dursley and District Good Neighbours	£ 500.00		£ 500.00
464	Small/Urgent Grants	06/10/2022	BACS	Grant Payment	Dursley Town FC	£ 625.00		£ 625.00
465	Small/Urgent Grants	06/10/2022	BACS	Grant Payment	Dursley Town FC	£ 500.00		£ 500.00
466	Small/Urgent Grants	06/10/2022	BACS	Grant Payment	Cotswold Vale Talking Newspaper	£ 125.00		£ 125.00
467	Revenue Grants	06/10/2022	BACS	Grant Payment	Dursley Running Club Juniors	£ 2,000.00		£ 2,000.00
490	Communications	07/10/2022	CARD	Postage	Dursley Post Office	£ 3.49		£ 3.49
486	Gas and electricity	07/10/2022	DD	Gas - pavilion	Crown Gas & Power	£ 44.09	£ 2.20	£ 46.29
491	Communications	07/10/2022	CARD	Postage	Post Office Ltd	£ 6.85		£ 6.85

487	Festive Dursley Maintenance	07/10/2022	BACS	Hire of Snow Machine	FX Live Limited	£	69.50	£	13.90	£	83.40
489	Maintenance	10/10/2022	BACS	Defibrillator parts	Community Heartbeat		55.00		11.00		66.00
493	Waste & Recycling	10/10/2022	BACS	Skip hire	Valley Trading Limited		156		31.2		187.2
492	Sundry (office)	10/10/2022	CASH	Milk	Sainsburys		0.89				0.89
488	Printing/Stationery	10/10/2022	BACS	Printing Dursley Matters	MDL Kelex Ltd		340				340
494	IT and support	14/10/2022	BACS	Website upgrade	2Commune Ltd		750		150		900
495	Build Back Better Market Town Grant Fun	14/10/2022	BACS	Christmas lights	Lite Ltd		695		139		834
496	Land and buildings maintenance	14/10/2022	BACS	Gas Safety Check and Boiler Service	Kerry Maintenance Ltd		140		28		168
471	Staff	15/10/2022	BACS	Salary	Staff		1551.5				1551.5
472	Staff	15/10/2022	BACS	Salary	Staff		1323.74				1323.74
473	Staff	15/10/2022	BACS	Salary	Staff		2331.17				2331.17
474	Staff	15/10/2022	BACS	Salary	Staff		1493.84				1493.84
475	Staff	15/10/2022	BACS	Salary	Staff		1568.79				1568.79
476	Staff	15/10/2022	BACS	Salary	Staff		1592.55				1592.55
477	Staff	15/10/2022	BACS	Salary	Staff		1595.97				1595.97
478	Staff	15/10/2022	BACS	Salary	Staff		235.4				235.4
479	Staff	15/10/2022	BACS	Pensions contributions	Gloucestershire County Council		2416.09				2416.09
480	Staff	15/10/2022	BACS	Pensions contributions	Gloucestershire County Council		1437.17				1437.17
							£ 51,857.35		£ 1,823.49		£ 53,680.84

Dursley Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 28/11/2022			
	Cash in Hand 01/04/2022		58,630.09
	ADD		
	Receipts 01/04/2022 - 28/11/2022		578,848.67
			637,478.76
	SUBTRACT		
	Payments 01/04/2022 - 28/11/2022		383,836.73
A	Cash in Hand 28/11/2022 (per Cash Book)		253,642.03
	Cash in hand per Bank Statements		
	Cash 28/11/2022	131.47	
	LLoyds Short Term Deposits 28/11/2022	200,000.00	
	Lloyds Bank plc Instant Access 28/11/2022	50,145.88	
	Lloyds Bank plc Business Account 28/11/2022	3,889.41	
			254,166.76
	Less unrepresented payments		524.73
			253,642.03
	Plus unrepresented receipts		
B	Adjusted Bank Balance		253,642.03
	A = B Checks out OK		

Dursley Town Council
Uncashed payments/transfers out (All banks)
(Upto 28/11/2022)

Voucher	Date	Cheque No.	Description	Total	Bank
501	21/10/2022	CARD	Postage	1.45	Lloyds Bank plc Business
502	21/10/2022	CARD	Hoover Filter	24.65	Lloyds Bank plc Business
515	25/10/2022	CARD	Postage	18.45	Lloyds Bank plc Business
519	28/10/2022	CARD	Batteries	7.50	Lloyds Bank plc Business
538	03/11/2022	CARD	Toilet rolls	1.49	Lloyds Bank plc Business
546	08/11/2022	CARD	Postage	29.00	Lloyds Bank plc Business
569	17/11/2022	CARD	Holster Belt	17.49	Lloyds Bank plc Business
570	17/11/2022	CARD	Gate Catch (Galvanised)	5.21	Lloyds Bank plc Business
571	17/11/2022	CARD	Poly Tunnel	59.99	Lloyds Bank plc Business
575	18/11/2022	CARD	Various Items	11.50	Lloyds Bank plc Business
583	23/11/2022	BACS	Subscription	337.00	Lloyds Bank plc Business
584	23/11/2022	CARD	Various Items	11.00	Lloyds Bank plc Business
Total-----				524.73	

Dursley Town Council

Budget Income Summary - Financial Year 2022/23

Position at 28th November 2022

Policy & Finance	Receipts	
Title	Budget	Actual
Grants	0	7,000
Insurance	0	1,900
Mayors Allowance	0	6
Precept	519,900	519,900
Interest/Charge	0	3,180
Community Infrastructure Levy	2,000	11,204
	521,900	543,190

Town Improvements	Receipts	
Title	Budget	Actual
Festive Dursley	500	250
CCTV	0	10
Welcome Back (Grant)	0	5,383
	500	5,643

Green Spaces	Receipts	
Title	Budget	Actual
WMRG	4,000	4,577
Cemeteries	17,000	11,357
Allotments	400	501
Grass Cutting	0	59
	21,400	16,494

Totals	543,800	565,327
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VAT REFUND	Receipts
Title	Actual
2021/22 - Q4 (Jan to Mar 22)	4,854
2022/23 - Q1 (Apr to Jun 22)	3,861
2022/23 - Q2 (Jul to Sep 22)	3,737
2022/23 - Q3 (Oct to Dec 22)	
Total	12,453

Budget Expenditure Summary - Financial Year 2022/23

Policy & Finance		Payments				Current Balance
Code	Title	Budget	Expected	Actual	+/- Variance	Budget
100	Staff	149,198	99,465	103,300	3,834	45,898
111	Rent	6,750	4,500	4,521	21	2,229
112	Utilities (gas, elec, water)	2,500	1,667	1,585	-82	915
114	Cleaning - Office	1,800	1,200	1,302	102	498
115	Cleaning - Vibe	4,700	3,133	4,671	1,538	29
120	Property maintenance (Jacob's House)	0	0	687	687	-687
121	Jacob's House - Rates	4,750	3,167	2,370	-796	2,380
130	Printing/Stationery	4,000	2,667	3,737	1,071	263
131	Communications	2,000	1,333	1,434	101	566
140	Insurance	5,000	4,061	4,061	0	2,839
150	Security/fire	1,000	667	1,477	810	-477
160	IT and support	3,500	2,333	6,384	4,051	-2,884
199	Sundry (office)	300	200	309	109	-9
200	Hall hire	500	333	325	-8	175
210	Audit and payroll	2,200	1,467	2,011	544	189
220	Health and safety	1,600	1,067	1,222	155	378
230	Travel	300	200	0	-200	300
240	Training	3,000	2,000	615	-1,385	2,385
250	Subscriptions	2,500	1,667	3,813	2,146	-1,313
260	Annual Town Meeting	150	100	371	271	-221
270	Mayor's allowance	750	500	783	283	-27
610	Interest/Charge	200	133	77	-56	3,303
510	Neighbourhood warden	2,000	1,333	0	-1,333	2,000
530	Youth services	40,000	26,667	32,521	5,855	7,479
550	Small/Urgent Grants	5,000	3,970	3,970	0	1,030
551	Revenue Grants	30,000	35,730	35,730	0	1,270
560	Plan & Projects	7,000	4,667	0	-4,667	7,000
924	Community Infrastructure Levy	0	0	7,079	7,079	4,125
		280,698	204,226	224,355	20,129	79,633

Town Improvements		Payments				Current Balance
Code	Title	Budget	Expected	Actual	+/- Variance	Budget
410	Maintenance	1,000	667	610	-57	390
412	Plants and planters	1,500	1,000	744	-256	756
460	Festive Dursley	7,000	4,667	5,637	970	1,613
475	War Memorial Gates	500	1,150	1,150	0	-650
480	Street furniture	4,000	2,667	735	-1,932	3,265
491	Tourism	2,000	1,333	5,051	3,717	-3,051
500	CCTV	3,000	2,000	0	-2,000	3,010
912	Notice Boards	1,500	1,000	0	-1,000	1,500
922	Long Street Car Park	10,000	6,667	1,486	-5,180	8,514
923	PWLB	31,478	31,477	31,477	0	1
926	Welcome Back Grant Funding	0	0	5,304	5,304	80
		61,978	52,627	52,194	-433	15,427

Green Spaces		Payments				Current Balance
Code	Title	Budget	Expected	Actual	+/- Variance	Budget
300	Staff	101,486	67,657	63,355	-4,302	38,131
310	Gas and electricity	2,000	1,333	899	-435	1,101
311	Pavilion (security)	500	333	510	177	-10
312	Pavilion (water)	300	200	1,699	1,499	-1,399
320	Land and buildings maintenance	9,000	6,000	6,139	139	2,861
321	Tree work	2,500	1,667	2,385	718	115
322	Waste & Recycling	4,000	2,667	2,433	-234	1,567
330	Rates	2,600	2,591	2,591	0	9
331	Cemetery (water)	300	200	265	65	35
350	Safety equipment	600	400	31	-369	569
360	Telephones	550	367	382	15	168
370	Transport/Machinery	1,300	867	1,863	996	-563
371	Fuel	1,750	1,167	972	-195	778
372	Grass Cutting	8,000	5,333	6,225	892	1,833
380	Facilities improvements	5,000	3,333	1,930	-1,403	3,070
385	Play areas	1,000	667	1,438	772	-438
395	Green Spaces - Projects	29,282	19,521	9,494	-10,027	19,788
399	Consumables	200	133	114	-19	86
917	Memorial plaque purchase	0	0	429	429	-429
927	Kingshill Play Equipment	10,000	15,769	15,769	0	-5,769
		180,368	130,205	118,923	-11,282	77,938

Totals		523,044	387,059	395,472	8,413	172,998
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