

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
Tel/Fax: (01453) 547758; email: clerk@dursleytowncouncil.gov.uk

6th May 2021

TO: EACH MEMBER OF THE DURSLEY TOWN COUNCIL


Dear Sir/Madam,

You are hereby summoned to the Annual Meeting of the Dursley Town Council which will be held in **the Lister Hall, Chantry Centre, Long Street, Dursley**, on Thursday 13th May 2021 at 7.00 pm.

Please ensure that you have fully read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



Mr John Kay
Town Clerk

AGENDA

1. ELECTION OF TOWN MAYOR FOR THE ENSUING YEAR

(Standing Orders will be suspended for the Town Mayor to sign the Declaration of Acceptance of Office Register. The Town Mayor will then take the Chair and call for Standing Orders to be reinstated.)

2. TO RECEIVE APOLOGIES FOR ABSENCE

3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST AND ANY REQUESTS FOR DISPENSATIONS

4. ELECTION OF DEPUTY MAYOR FOR THE ENSUING YEAR

5. TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

6. TO RECEIVE REPRESENTATIONS FROM THE PUBLIC

7. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 6th APRIL 2021

DURSLEY TOWN COUNCIL

- 8. TO CONFIRM THE MEMBERSHIP OF COUNCIL'S STANDING COMMITTEES**
and to note that the first meeting of each Committee, in order to elect a Chair and Vice-Chair, will be held immediately after this Annual Meeting of the Council.

- (a) Green Spaces (total of 8)
- (b) Town Improvements and Amenities (total of 8)
- (c) Planning (total of 12)

Membership of the following will be confirmed after the above Committees have elected Chairmen and Vice-Chairmen.

- (d) Policy and Finance (will include the Mayor, Deputy Mayor and the Chairman and Vice-Chairman of each Standing Committee) plus additional councillors if necessary, to make a total of 10).
- (e) Staff (will comprise the Mayor, Deputy Mayor, the Chairman of each Standing Committee plus additional councillors if necessary, to make a total of 6).

9. TOWN COUNCIL WORKING PARTIES:

To elect representatives for the forthcoming period where necessary. (Members list attached.)

10. REPRESENTATIVES ON OUTSIDE BODIES:

To elect representatives for the forthcoming period where necessary. (Members list attached.)

11. BUSINESS RELATING TO COUNCIL FINANCE

11.1 Regarding Council's accounts for the year ending 31st March 2021:

- (i) To resolve that the schedule of payments made to 31st March 2021 be authorised and signed by the Mayor. (Members: report attached).
- (ii) To note the income received up to 31st March 2021. (Members: report attached).
- (iii) To resolve that the bank reconciliation at 31st March 2021 be signed and authorised by the Mayor. (Members: Bank Reconciliation attached)
- (iv) To note the final summary at 31st March 2021. (Summary attached)
- (v) To resolve that the final Income and Expenditure Accounts be authorised and signed by the Mayor. (Members: Income & Expenditure Summary attached)
- (vi) To note the Earmarked Reserves at 31st March 2021. (Members: spreadsheet attached).

DURSLEY TOWN COUNCIL

11.2 Regarding Council's accounts for the current financial year 1st April 2021 to 31st March 2022:

- (i) To resolve that the schedule of payments made since 1st April 2021 be authorised and signed by the Mayor (Members: copy attached).
- (ii) To note the income received since 1st April 2021 (Members: copy attached).

11.3 General Power of Competence

To resolve to adopt the General Power of Competence by meeting the criteria confirming that the Town Council is eligible:

- a) Two thirds of Councillors being declared elected to Council
- b) A Qualified Town Clerk

12. BUSINESS RELATING GREEN SPACES:

To receive a report from the outgoing Committee Chairman if necessary.

13. BUSINESS RELATING TO TOWN IMPROVEMENTS AND AMENITIES

13.1 To adopt the Minutes of the Town Improvements and Amenities Committee Meeting held on 13th April 2021.

13.2 To receive a report from the outgoing Committee Chairman if necessary.

14. BUSINESS RELATING TO PLANNING:

14.1 To adopt the Minutes of the Planning Committee Meeting held on 20th April 2021.

14.2 To receive a report from the outgoing Committee Chairman, if necessary.

15. BUSINESS RELATING TO POLICY AND FINANCE:

15.1 To adopt the Minutes of the Policy and Finance Committee Meeting held on 20th April 2021.

15.2 To receive a report from the outgoing Committee Chairman, if necessary.

15.3 To consider the revised committee recommendation and confirm a 3 year Insurance renewal offer with Zurich Municipal.

15.4 To consider re-applying for the Local Council Award Scheme Quality Gold accreditation.

15.5 To consider the 2020/21 Revenue Grant second instalment payment to Kingshill House.

DURSLEY TOWN COUNCIL

16. BUSINESS RELATING TO STAFF

To receive a report from the outgoing Committee Chairman.

17. THE CLERK'S REPORT

To receive a verbal report.

18. INSPECTIONS

To note recommencement of inspections and that the following Councillors are scheduled to make inspections:

Green Spaces:

	CEMETERY & ALLOTMENT	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
May	T WHITE	P HAYES	A WHITWELL	A STENNETT	D SAVVIDOU
Jun	A WHITWELL	W THOMAS	D HORN	L PATRICK	D CORNELL

Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL	LONG STREET CAR PARK
May	J RUBIN	L PATRICK	P HAYES	D CORNELL
Jun	D SAVVIDOU	J RUBIN	S CRESWICK	J RUBIN

Internal audit checks:

May	J BALL
June	M STENNETT

COMMITTEE MEETINGS WILL IMMEDIATELY FOLLOW THE COUNCIL MEETING IN THE FOLLOWING ORDER:

Green Spaces
Town Improvements
Planning
Policy and Finance
Staff
