

DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos GL11 4BS
Tel/Fax: (01453) 547758; email: clerk@dursleytowncouncil.gov.uk

26th April 2022

TO: EACH MEMBER OF THE DURSLEY TOWN COUNCIL


Dear Sir/Madam,

You are hereby summoned to the Annual Meeting of the Dursley Town Council which will be held in **the Community Meeting Room, Fire Station, Kingshill Road, Dursley**, on Tuesday 3rd May 2022 at 7.00 pm.

Please ensure that you have fully read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



Mr John Kay
Town Clerk

AGENDA

1. ELECTION OF TOWN MAYOR FOR THE ENSUING YEAR

(Standing Orders will be suspended for the Town Mayor to sign the Declaration of Acceptance of Office Register. The Town Mayor will then take the Chair and call for Standing Orders to be reinstated.)

2. TO RECEIVE APOLOGIES FOR ABSENCE

3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST AND ANY REQUESTS FOR DISPENSATIONS

4. ELECTION OF DEPUTY MAYOR FOR THE ENSUING YEAR

5. TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

6. TO RECEIVE REPRESENTATIONS FROM THE PUBLIC

7. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 5th APRIL 2022

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8. TO CONFIRM THE MEMBERSHIP OF COUNCIL'S STANDING COMMITTEES
and to note that the first meeting of each Committee, in order to elect a Chair and Vice-Chair, will be held immediately after this Annual Meeting of the Council.

- (a) Green Spaces (total of 8)
- (b) Town Improvements and Amenities (total of 8)
- (c) Planning (total of 12)

Membership of the following will be confirmed after the above Committees have elected Chairmen and Vice-Chairmen.

- (d) Policy and Finance (will include the Mayor, Deputy Mayor and the Chairman and Vice-Chairman of each Standing Committee) plus additional councillors, if necessary, to make a total of 10).
- (e) Staff (will comprise the Mayor, Deputy Mayor, the Chairman of each Standing Committee plus additional councillors, if necessary, to make a total of 6).

9. TOWN COUNCIL WORKING PARTIES:

To elect representatives for the forthcoming period where necessary. (Members list attached.)

10. REPRESENTATIVES ON OUTSIDE BODIES:

To elect representatives for the forthcoming period where necessary. (Members list attached.)

11. BUSINESS RELATING TO COUNCIL FINANCE

11.1 Regarding Council's accounts for the year ending 31st March 2022:

- (i) To resolve that the schedule of payments made to 31st March 2022 be authorised and signed by the Mayor. (Members: report attached).
- (ii) To note the income received up to 31st March 2022. (Members: report attached).
- (iii) To resolve that the bank reconciliation at 31st March 2022 be signed and authorised by the Mayor. (Members: Bank Reconciliation attached)
- (iv) To note the final financial summary at 31st March 2022. (Summary attached)
- (v) To note the Reserves at 31st March 2022. (Members: spreadsheet attached).
- (vi) To confirm the Asset Register at 31st March 2022 (Register attached)

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11.2 Regarding Council's accounts for the current financial year 1st April 2022 to 31st March 2023:

- (i) To resolve that the schedule of payments made since 1st April 2022 be authorised and signed by the Mayor (Members: copy attached).
- (ii) To note the income received since 1st April 2022 (Members: copy attached).

12. BUSINESS RELATING GREEN SPACES:

To receive a report from the outgoing Committee Chairman if necessary.

13. BUSINESS RELATING TO TOWN IMPROVEMENTS AND AMENITIES

13.1 To adopt the Minutes of the Town Improvements and Amenities Committee Meeting held on 12th April 2022.

13.2 To receive a report from the outgoing Committee Chairman if necessary.

13.3 To receive an update on Market Town's Tourism project.

14. BUSINESS RELATING TO PLANNING:

14.1 To adopt the Minutes of the Planning Committee Meeting held on 19th April 2022.

14.2 To receive a report from the outgoing Committee Chairman, if necessary.

15. BUSINESS RELATING TO POLICY AND FINANCE:

15.1 To adopt the Minutes of the Policy and Finance Committee Meeting held on 19th April 2022.

15.2 To receive a report from the outgoing Committee Chairman, if necessary.

15.3 To consider the urgent grant application from Castlegate WI Dursley group. (Members Grant Application/Financial Statement attached)

15.4 To confirm the annual renewal of the Council's Insurance policy.

16. BUSINESS RELATING TO STAFF

To receive a report from the outgoing Committee Chairman.

17. THE CLERK'S REPORT

To receive a verbal report.

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18. INSPECTIONS

To note recommencement of inspections and that the following Councillors are scheduled to make inspections:

Green Spaces:

	CEMETERY & ALLOTMENT	KINGSHILL PLAY PARK	WM RECREATION GROUND	ST. MARKS	HIGHFIELDS PLAY PARK
May	L PATRICK	P HAYES	M NICHOLSON	J RUBIN	D SAVVIDOU
Jun	S CRESWICK	M WOODWARD	D HORN	T WHITE	S CRESWICK

Street Furniture:

	HIGHFIELDS	KINGSHILL	CENTRAL	LONG STREET CAR PARK
May	N GRECIAN	M WOODWARD	M NICHOLSON	S ACKROYD
Jun	D SAVVIDOU	S ACKROYD	P HAYES	M NICHOLSON

Internal audit checks:

May	D SAVVIDOU
June	T WHITE

COMMITTEE MEETINGS WILL IMMEDIATELY FOLLOW THE COUNCIL MEETING IN THE FOLLOWING ORDER:

Green Spaces
Town Improvements
Planning
Policy and Finance
Staff
