

DURSLEY TOWN COUNCIL

CAR PARK COMMITTEE

TERMS OF REFERENCE

Agreed at COUNCIL ON 21st NOVEMBER 2017

- 1) The Car Park Committee is a Committee of the Town Council.
- 2) Its aims are:
 - (a) To facilitate the development and management of a new car park in Long Street.
 - (b) To develop an interim strategy of the car park site prior to re-development.
- 3) The Councillors appointment to the position of Chair and Vice-Chair will remain until the aim(s) of the committee are completed; unless they no longer remain as Town Councillors.
- 4) The Committee shall meet on a regular basis as considered necessary by the Chair, Vice-Chair and/or the Town Clerk with due notice and agenda; until the function(s) of the committee are completed.
- 5) The Committee will have delegated authority to make decisions in order to achieve the aims of the Committee in accordance with Council's Standing Orders and Financial Regulations.
- 6) The Committee will make recommendations to Council in order to achieve the aims of the Committee in accordance with Council's Standing Orders and Financial Regulations.
- 7) The Town Clerk will have delegated authority to make urgent decisions on the development of a new car park in Long Street to a value of £1,500 [Note: Complies with Financial Regulation 4.5]
- 8) As appropriate, written reports shall be presented or the Chair of the Car Park Committee shall report at the next full Council meeting on the decisions made by the Committee under the executive powers granted to it by the Council.