

**DURSLEY TOWN COUNCIL
FORM OF TENDER**

Contract: **Cleaning Maintenance – Jacobs House/The Vibe Youth Centre/The Tabernacle/Telephone Box**

Period: **January 2020 to December 2022**

Description of Works: **General (internal) cleaning of the council office, youth centre, Tabernacle Church and telephone box.**

To: **Dursley Town Council, Jacob’s House, Castle Street, Dursley, Glos, GL11 4BS.**

Dear Sirs,

<u>Site</u>	<u>Zone</u>	<u>Period</u>	<u>Price</u>
Jacobs House, Castle Street, Dursley, GL11 4BS	N/A	Individual Cost for one weekly visit	£ <input type="text"/> (Box 1)
		Monthly Cost (Box 1 x 4 weeks)	£ <input type="text"/> 0 (Box 2)
		Total Cost for Jacobs House: January 2020 to December 2022 (Box 2 x 36 months)	£ <input type="text"/> 0 (Box 3)
The Vibe Youth Centre, 3 Parsonage Street, Dursley, GL11 3BW	Zone 1	Individual Cost for one weekly visit	£ <input type="text"/> (Box 4)
		Individual Cost for one weekend visit	£ <input type="text"/> (Box 5)
		Monthly Cost (Box 4 x 3 weekly visits & Box 5 x 1 weekend visit all x by 4 weeks)	£ <input type="text"/> 0 (Box 6)
		Total Cost for The Vibe Youth Centre January 2020 to December 2022 (Box 6 x 36 months)	£ <input type="text"/> 0 (Box 7)
Tabernacle Church, 3 Parsonage Street, Dursley, GL11 3BW	Zone 3	Individual Cost for one weekly visit	£ <input type="text"/> (Box 8)
		Monthly Cost (Box 8 x 2 weekly visits x 4 weeks)	£ <input type="text"/> 0 (Box 9)
		Total Cost for Zone 3 January 2020 to December 2022 (Box 9 x 36 months)	£ <input type="text"/> 0 (Box 10)
Tabernacle Church, 3 Parsonage Street, Dursley, GL11 3BW	Zone 4	Individual Cost for one weekly visit	£ <input type="text"/> (Box 11)
		Monthly Cost (Box 11 x 4 weeks)	£ <input type="text"/> 0 (Box 12)
		Total Cost for Zone 4 January 2020 to December 2022 (Box 12 x 36 months)	£ <input type="text"/> 0 (Box 13)

Tabernacle Church, 3 Parsonage Street, Dursley, GL11 3BW

Zone 5

Individual Cost for one weekly visit

£ (Box 14)

Monthly Cost (Box 14 x 4 weeks)

£ 0 (Box 15)

Total Cost for Zone 5 January 2020 to December 2022 (Box 15 x 36 months)

£ 0 (Box 16)

Telephone Box adjacent to Jacobs House, Castle Street,

N/a

Individual Cost for one weekly visit

£ (Box 17)

Monthly Cost (Box 17 x 4 weeks)

£ 0 (Box 18)

Total Cost for Telephone Box: January 2020 to December 2022 (Box 18 x 36 months)

£ 0 (Box 19)

Total cost for contract period: January 2020 to December 2022 (Box 3+7+10+13+16+19)

All Sites

N/a

£ 0 (Box 20)

This tender is open for your consideration and acceptance for a period of 120 days from the date that the tender is received by Dursley Town Council.

I/we understand that the Council does not bind itself to accept the lowest or any tender received.

I/we confirm that all staff employed to work on the project will be paid a living wage.

I/we enclose evidence of public liability insurance (minimum £5m) and employer's liability insurance.

I/We agree to honour all the terms and conditions set out in the said Conditions of Contract and Specification and to sign a formal contract embodying these Conditions if required so to do and until such a contract is entered into, the Quotation with the unconditional acceptance thereof in writing shall be the Contract.

I/We agree that should any arithmetical or other errors be discovered before acceptance of this offer in the priced specification submitted by me/us, these errors will be dealt with in accordance with Alternative 1 Sections 6.3.1 & 6.3.2 of the 'Code of Procedure for Single Stage Selective Tendering (1996)'.

Dated this _____ day of _____ 2019

Signature _____

Name (printed) _____

Company: _____

Address: _____

Tel No: _____

Email: _____