

## DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the STAFF COMMITTEE of the Council held at Dursley Fire Station, Kingshill Road, Dursley at 8:05pm on Tuesday 5<sup>th</sup> December 2017 for presentation to the Council on Tuesday 23<sup>rd</sup> January 2018.

### PRESENT

Councillors: Mayor Grecian, B Cairns, J Burdge, W Paice, A Stennett, S Creswick & S Abraham.

Officers: J Kay; Town Clerk.

Absent: Cllr A Sheffield

1. Apologies were received from Cllr M Nicholson (personal).
2. There were no declarations of interest.
3. The Minutes of the meeting of the Staff Committee held 21<sup>st</sup> November 2017 were signed by the Chair.
4. **IT WAS RESOLVED** to carry out the remainder of business in committee due to the confidential nature of the business. There were no members of the public or press present.
5. Assistant Amenity Grounds Person

**IT WAS RESOLVED** to accept the recommendations of the Town Clerk and offer interviews for the position to five applicants.

6. **IT WAS RESOLVED** to host interviews on Wednesday 13<sup>th</sup> and Friday 15<sup>th</sup> December with the interview panel consisting of: Cllr Jan Burdge, the Town Clerk and one other Councillor (dependent on availability of the individual councillor).

**IT WAS RESOLVED** to delegate the appointment of the preferred candidate to the interview panel with the post to be offered to the preferred candidate; subject to receipt of satisfactory references and subject to a successful probationary period of no less than 13 weeks.

It was anticipated the successful candidate would commence the position in January 2018.

7. Ground Staff Contracts

The Committee considered the existing contracts for the ground staff and the draft contracts based on the NALC model "Contract of Employment.

**IT WAS RESOLVED** to retain the existing style of contract and conditions for the ground staff. Cllrs Abraham and Paice abstained.

The meeting closed at 8:45pm.

.....Chairman

.....Date

DRAFT