

**DURSLEY TOWN COUNCIL**

MINUTES and REPORT of the MEETING of the STAFF COMMITTEE of the Council held at Jacob’s House, Castle Street, Dursley at 18:30pm on Tuesday 13<sup>th</sup> March 2018 for presentation to the Council on Tuesday 3<sup>rd</sup> April 2018.

PRESENT

Councillors: Mayor Grecian, B Cairns (Chair), J Burdge, A Stennett (from item 5), S Creswick, M Nicholson & A Whitwell.

Officers: J Kay; Town Clerk.

Absent: Cllr A Sheffield, W Paice.

1. Apologies were received from Cllr S Abraham (business).
2. There were no declarations of interest.
3. The Minutes of the meeting of the Staff Committee held 5<sup>th</sup> December 2017 were confirmed as a true record and signed by the Chair.
4. **IT WAS RESOLVED** to carry out the remainder of business in committee due to the confidential nature of the business. There were no members of the public or press present.
5. The Town Clerk provided an update on the Assistant Amenity Grounds Person probationary period including new working practices, training and performance.

**IT WAS RESOLVED** that the new Assistant Amenity Grounds Person was satisfactory fulfilling the requirements of the role and should this continue until the end of the probationary period then the appointment should be confirmed by Council on 3<sup>rd</sup> April 2018.

6. The Town Clerk provided details of a verbal enquiry from Cam Parish Council about the sharing of staff between the two Councils. The committee considered appointing a representative to discuss proposals with Cam Parish Council.

**IT WAS AGREED** that it was not appropriate to appoint a representative at this time, due to the existing projects and workload.

The meeting closed at 7:00pm.

.....Chairman

.....Date