

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the STAFF COMMITTEE of the Council held at Jacob’s House, Castle Street, Dursley at 6:30pm on Tuesday 11th June 2019 for presentation to the Council on Tuesday 2nd July 2019.

PRESENT

Councillors: N Grecian, A Stennett (Vice Chair), S Creswick, M Woodward, S Ackroyd and Thomas (From Minute 4)

Officers: John Kay, Town Clerk.

In the absence on the Chair, Cllr A Stennett assumed the role of chair.

- 1. Apologies were received from Councillor B Cairns (Chair) (business), J Burdge (personal) and A Whitwell (business).
- 2. There were no declarations of interest.
- 3. The Minutes of the meeting of the Staff Committee held on 13th November 2018 and 7th May 2019 were confirmed as a true record and signed by the Vice Chair.
- 4. Green Spaces Staff – Time Recording

The Town Clerk presented a report on the time recording of green spaces staff since July 2018. The time worked was now split across different venues and locations in the town. The Committee agreed this information was helpful to understand where time was being spent.

IT WAS AGREED that this information would be shared with the staff at the next “one to one” meetings with the Town Clerk.

IT WAS AGREED the Town Clerk would present a revised report to the July meeting of the Green Spaces committee and include where possible other direct costs associated with the maintenance and management of the Green Spaces. The report would also include income received for the same period.

The meeting closed at 7:10pm.

.....Chairman

.....Date