

7<sup>th</sup> May 2019

## DURSLEY TOWN COUNCIL

MINUTES of the PROCEEDINGS at the ANNUAL MEETING of the COUNCIL held in the Community Meeting Room at the Fire Station, Kingshill Road, Castle, Dursley at 7pm on Tuesday 7<sup>th</sup> May 2019.

### Action Summary:

10227.2	To submit the 2018/19 Annual Return to the External Auditor	10231.3	To respond to Stroud District Council in relation to S106 funding
10231.4	To submit our resolution to the AGM of the Gloucestershire Association of Parish & Town Councils	10231.5	To process the funding request from Cam & Dursley Youth Forum

### PRESENT

Cllr N Grecian, Mayor  
Cllr M Woodward, Deputy Mayor

Councillors: L Patrick (From Minute 10221, Agenda Item 7), S Creswick, A Stennett, M Stennett, B Cairns (From Minute 10221, Agenda Item 7), A Sheffield, S Ackroyd, S Abraham, W Thomas, J Ball, J Burdge and A Whitwell.

Absent: T Arnold

Also present: John Kay, Town Clerk and Leah Wellings, Deputy Town Clerk; Ms Debbie Harris, representing Cam and Dursley Great Western Air Ambulance Charity Supporters Group and a Gazette reporter.

### ELECTION OF TOWN MAYOR FOR THE ENSUING YEAR 10216

Nominations were invited for the office of Town Mayor for the ensuing year.

Councillor Creswick moved that Councillor Grecian be re-elected as Town Mayor for the ensuing year, Councillor Abraham seconded.

No other nominations were received.

**IT WAS RESOLVED** that Councillor Grecian be elected as Town Mayor for the ensuing year.

Councillor Grecian signed the Declaration of Acceptance of Office Register as Town Mayor and took the Chair. Cllr Grecian stated that this would be his last term as Mayor.

### TO RECEIVE APOLOGIES FOR ABSENCE 10217

Apologies for absence were accepted from Councillors P Hayes and M Nicholson (both personal).

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MEMBERS' DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS 10218

Cllr Ball declared a pecuniary interest as an employee of the Dursley & District Community Centre for minute 10231.3 (Agenda Item 16.3)

Cllr Ackroyd declared a pecuniary interest as an employee of the Chantry Centre for minute 10231.3 (Agenda Item 16.3)

ELECTION OF DEPUTY MAYOR FOR THE ENSUING YEAR 10219

Councillor Abraham moved that Councillor Woodward be elected as Deputy Town Mayor for the ensuing year, Councillor A Stennett seconded.

No other nominations were received.

**IT WAS RESOLVED** that Councillor Woodward be elected as Deputy Town Mayor for the ensuing year.

REPRESENTATIONS FROM THE PUBLIC 10220

There were no members of the public present at the meeting.

REPRESENTATION FROM CAM & DURSLEY GREAT WESTERN AIR AMBULANCE CHARITY SUPPORTERS GROUP 10221

Ms Harris was representing the group on behalf of Mr Andy Markham, the chair who couldn't attend this evening's meeting. The fledgling group have been recently formed by members of the health profession who wanted to support the Air Ambulance. The Air Ambulance receive no funding from central government, and it requires a budget of £3m per year to carry out, on average, 5 flights per day. The Great Western Air Ambulance includes an area where 2.1m people reside in the south west region including Bristol, Bath, South Gloucestershire and Gloucestershire. Cam & Dursley can be reached in approximately 6 minutes with the medical staff and pilot trained to deal with many emergency situations they may be required to attend including blood transfusions, amputations, cardiac arrest and trauma injuries. The expense of one flight is estimated to cost £1,700 based on a flight duration of 16 minutes.

Cllr A Stennett commented that if everyone of the 2m people in the area covered by the Great Western Air Ambulance donated £1.50 the £3m budget would be fully met.

Ms Harris was thanked for her report and left the meeting.

COUNTY AND DISTRICT COUNCILLOR REPORTS 10222

Cllr Cornell and Cllr Friar offered their apologies for the meeting.

Gloucestershire County Councillor Loraine Patrick updated the Councillors on food waste costs to be capped, an opportunity to fund Vehicle Activated signs

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via the Stroud Roads Safety Group and a recent complaint about buses “idling” at May Lane. Cllr Patrick had committed to a lengthsman gang for one week, it was hoped the timing of the gang could be before the judging date for Dursley in Bloom.

MINUTES

10223

The Minutes of the Meeting of the Council held on 2<sup>nd</sup> April 2019 on were signed by the Mayor.

MEMBERSHIP OF COUNCIL'S STANDING COMMITTEES

10224

Membership of Council's Standing Committees was confirmed, and it was noted that the first meeting of each Committee, with the exception of the Car Park Committee, would be held immediately after the Council meeting, the purpose of which would be to elect a Chair and Vice-Chair.

(a) Green Spaces Committee (9 members)

Councillors Ball, Burdge, Cairns, Hayes, Grecian, A Stennett, M Stennent, Nicholson and Whitwell.

(b) Town Improvements and Amenities (9 members)

Councillors Abraham, Ball, Burdge, Hayes, Nicholson, Sheffield, Thomas, Whitwell and Woodward.

(c) Planning (11 members, 1 vacancy)

Councillors Abraham, Ackroyd, Cairns, Creswick, Grecian, Hayes, Nicholson, Patrick, Sheffield, Woodward and Whitwell. 1 vacant place remain.

It was noted that membership of the following Committees would be confirmed after the above Committees had elected Chairmen and Vice-Chairmen:

(d) Car Park Committee (8 members remain)

Councillors: Abraham, Ackroyd, Burdge, Creswick, Grecian, Hayes, Nicholson & Woodward. The Chair and Vice Chair of the Committee would remain.

(d) Policy and Finance Committee (12 members)

It was noted that membership of the Policy and Finance Committee would include the Mayor, Deputy Mayor and (once elected) the Chairman and Vice-Chairman of each Standing Committee (not including Car Park Committee) plus additional Councillors up to a maximum total of 12.

(e) Staff Committee (8 members)

It was noted that membership of the Staff Committee would include the Mayor, Deputy Mayor, and (once elected) the Chairman of each Standing Committee

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(not including Car Park Committee) plus additional Councillors up to a maximum of 8.

TOWN COUNCIL WORKING PARTIES

10225

Representatives on working parties were elected for the coming year and recorded on the Council's List of Representatives on Working Groups and Outside Bodies.

REPRESENTATIVES ON OUTSIDE BODIES

10226

Representatives on outside bodies were elected where necessary for the coming year and recorded on the Council's List of Representatives on Working Groups and Outside Bodies.

BUSINESS RELATING TO COUNCIL FINANCE

10227

10227.1 Council's Accounts for the year ending 31<sup>st</sup> March 2019

- (i) **IT WAS RESOLVED** that the schedule of payments made to 31<sup>st</sup> March 2019 be authorised and signed by the Mayor.
- (ii) Income received up to 31<sup>st</sup> March 2019 was noted.
- (iii) **IT WAS RESOLVED** that the bank reconciliation at 31<sup>st</sup> March 2019 be authorised and signed by the Mayor
- (iv) **IT WAS RESOLVED** that the final Income & Expenditure Accounts be authorised and signed by the Mayor.
- (v) The earmarked reserves at 31<sup>st</sup> March 2019 were noted.

10227.2 Annual Return 2018/19

- (i) **IT WAS RESOLVED** for the Mayor and Town Clerk to complete and sign Section 1 of the Annual Return – Annual Governance Statement.
- (ii) **IT WAS RESOLVED** for the Mayor to sign Section 2 of the Annual Return – Accounting Statement.
- (iii) It was noted that the Public Inspection Period of the 2018/19 accounts will run from Monday 17<sup>th</sup> June to Friday 26<sup>th</sup> July 2019.

10227.3 Council's Accounts for the current financial year 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020

- (i) **IT WAS RESOLVED** that the schedule of payments made since 1<sup>st</sup> April 2019 be authorised and signed by the Mayor.
- (ii) Income received since 1<sup>st</sup> April 2019 was noted.

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GREEN SPACES

10228

Report of the Chairman of the Green Spaces Committee

The outgoing Committee Chairman reported that the scheduled Green Spaces committee meeting on 14<sup>th</sup> May 2019 had been cancelled.

TOWN IMPROVEMENTS AND AMENITIES

10229

10229.1 To receive the Minutes of the Town Improvements Committee Meeting held on 9<sup>th</sup> April 2019.

**IT WAS RESOLVED** to adopt the Minutes.

10229.2 Report of the Chairman of the Town Improvements and Amenities Committee

The outgoing Committee Chairman had no matters to report.

PLANNING

10230

10230.1 To receive the Minutes of the Planning Committee Meeting held on 16<sup>th</sup> April 2019

**IT WAS RESOLVED** to adopt the Minutes.

10230.2 Report of the Chairman of the Planning Committee

The outgoing Committee Chairman had no matters to report.

POLICY AND FINANCE

10231

10231.1 To receive the Minutes of the Policy and Finance Committee Meeting held on 16th April 2019

**IT WAS RESOLVED** to adopt the Minutes.

10231.2 Report by the Chairman of the Policy and Finance Committee

The outgoing Committee Chairman noted that the presentation of the Income & Expenditure account had been revised this year and hoped that Councillors had found it easier to understand.

10231.3 S106 FUNDING

**IT WAS RESOLVED** that Council could not allocate any S106 funds to the Tabernacle project as proposed by Stroud District Council. Cllrs Ball and Ackroyd abstained.

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10231.4 TO CONSIDER RESOLUTION(S) FOR THE GLOUCESTERSHIRE ASSOCIATION OF PARISH & TOWN COUNCILS AGM

**IT WAS RESOLVED** to propose the following resolution: To change the existing legislation of S.32(4)(a) of the Road Traffic Regulation Act 1984 by considering Town/Parish Council's as a "local authority" therefore providing Town/Parish Councils the opportunity to use the powers of S.35 Road Traffic Regulation Act 1984 "provision as to use of parking places provided under S.32 or S.33".

10231.5 CAM & DURSLEY YOUTH FORUM FUNDING REQUEST

**IT WAS RESOLVED** to award a sum of £500 towards a "PA System & Sound Engineer" for the planned music event; to be allocated from the Youth Service budget

10231.6 DURSLEY IN BLOOM

**IT WAS RESOLVED** to agree to the Town Clerk's request to be permitted to carry out the volunteer role of the treasurer for the Dursley In Bloom group.

10231.7 Councillors' Reports

- (i) **Dursley in Bloom** (8 & 29<sup>th</sup> April 2-19) – Planning of the route and planting continues in advance of the 2019 judging day: 10<sup>th</sup> July 2019.
- (ii) **Dursley Welcomes Walkers** (15/4/19) –The 2019 festival will be a similar format to last year with different walks included.

BUSINESS RELATING TO STAFF

10232

Report by the Chairman of the Staff Committee

The outgoing Committee Chairman had no matters to report.

BUSINESS RELATING TO THE CARPARK

10233

10233.1 Report by the Chairman of the Car Park Committee

The Committee Chairman had no matters to report.

10233.2 Project Progress

The Town Clerk confirmed that the lining amendments and omissions had been completed, this included numbering the bays. The site had been made more secure following some minor vandalism. The grounds staff had commenced work on the borders and other maintenance works of the boundary fencing etc. A meeting to review the project finances and outstanding works will be held on the 8<sup>th</sup> May 2019 with our contractor and consultant.

HIGHWAYS

10234

10234.1 To receive a report from Council's Highways Representative

In the absence of the Highways Representative there was no report.

10234.2 To consider the funding request from the Stroud District Road Safety Group

The Council consider the opportunity to make a one-off payment to become an associate member of the group; gaining access to a free mobile Vehicle Activated Sign. The Town Clerk (in the absence of Cllrs Nicholson and Hayes who have represented Dursley Town Council at the group) informed the Council that their recommendation was not to become an associate member. The aim of the group to reduce speed limits across the district is not supported and Cllrs Nicholson and Hayes would prefer the focus to be stronger enforcement of existing speed limits rather than lowering the existing speed limits.

BUSINESS RELATING TO COMMUNITY SAFETY

10235

In the absence of the Community Safety Representative there was no report.

CLERK'S REPORT

10236

The Clerk's report had been circulated with the agenda and the content was noted. The Clerk had now offered a work experience placement to the Rednock pupil.

INSPECTIONS

10237

Details of Councillors scheduled to undertake area inspections and audit checks in May/June 2019 were noted.

The meeting closed at 8:10p.m.

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Town Mayor

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Date