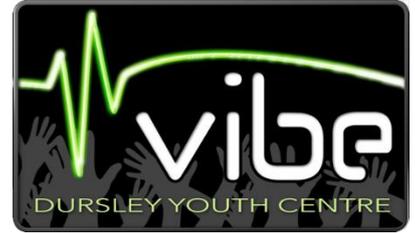


Dursley Youth Centre Action Group

Vibe, Dursley Youth Centre, The Old Parsonage, 3 Parsonage Street,
Dursley, Gloucs. GL11 4BW
(Charity Number: 285350)



Minutes of meeting on 20th July 2017 at The Vibe at 5.30pm

Present: Liz Swanwick (Chair), Carole Allen (Sec), John Kay (Treasurer), Sue Creswick, Neil Grecian.

1. **Apologies** from Simon Helme and Mandy Woodward.
2. **Minutes** of last year's AGM and of the April 2017 meeting were reviewed. One matter arising which would not be covered on the agenda related to attempts to invite a Driving Test theory group to hire the Tech Room. Carole has spoken to Heidi Horn and Heidi is negotiating with other instructors about this.
3. **New Trustee** – Matt Nicholson has had to step down as Trustee and Mandy Woodward will take over the role. A welcome was extended in her absence.
4. **CIO.**
John Kay has had numerous administrative problems with the application, often being asked for the same information multiple times. The most recent communication from John Lewis regarding Object 2 was discussed. The objects in the application were:

(1) To promote the benefit of the inhabitants of Dursley and its neighbourhood (the "Area of Benefit"), in particular, but without limitation to, young persons, and without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to provide facilities and services for recreation and leisure time occupation with the object of improving health, social welfare and education for the conditions of life for the said inhabitants.

(2) To promote such other charitable purposes as may from time to time be determined.

John Lewis's observation that Object 2 introduces a new charitable purpose which then becomes problematic. It was felt that the clause '*in particular, but without limitation to, young persons*' in object one was sufficiently general for our purposes and that rather than amend Object 2 or concern ourselves with ring fencing assets it would be preferable to simply delete Object 2 from the application. **Action: John Kay** to continue with the application on these terms.

5. **2016/17 Annual Reports:**
 - **The Management Report** produced by Carole was discussed. It was noted that the month by month breakdown of users was helpful and the details of the report were pleasing in that the centre is being used exactly as it was envisaged and youth provision in the town has increased enormously as a result.
 - **The Financial Report** produced by John was discussed. It was noted that funds are healthy, but that on page 1 the word 'subscription' should read 'maintenance charges'.
 - **The Door Youth Project's** most recent Quarterly Report was circulated for information purposes. It was noted that staffing seems to have settled down after an unstable period.
6. **Appointment of Officers for 2017/18**

It was noted that our original intention was to recruit more officers to develop the work of the centre. This will need to be an agenda item at our next meeting when we should consider what roles need to be filled and therefore who we might look to co-opt. The Tab may wish to change some of its trustees in the year ahead. **Action: Carole** to put Trustees Appointment on the agenda for the next meeting and to refer the issue to Tab elders to review the Tab trustees.

It was agreed that the following officers would continue in post for 2017/18:

Treasurer: John Kay

Secretary: Carole Allen

Chair: Liz Swanwick

Vice Chair: Sue Creswick

7. Service Provision Update.

- a. The Town Council will be discussing Service Provision at their Policy and Finance meeting in September and will be exploring the possibility of extending the length of the contract when it is renewed. This would offer more stability to the Youth Work provider moving forward.
- b. A new Church Youth Worker has been appointed. Tracy Fletcher is a friend of Kath Hanbury from The Door and this is working well.

8. Centre Management/Property Issues:

- a. Re-decoration quotes obtained since the last meeting were high. After some discussion among church trustees and staff from The Door it was felt that full redecoration was unnecessary and even perhaps undesirable at this stage. Some touching up might be arranged with some of the young people volunteering if possible.
- b. Victoria and Kath from the Door met with Carole from The Tab and with Clare Mahdiyone from Stroud Valleys Project in June to discuss garden plans. Carole has submitted a bid to Greggs for a grant to cover some planting and the installation of some seating and benches using a staff member from Stroud Valleys and local community volunteers including young people. The result of the application will be known in September. If unsuccessful, it was felt that we could appeal to Dursley Lions, Rotary and/or Tesco Bags of Help to fund the project. The existing bid doesn't include a shelter of any kind because this would need to be approved by trustees and Tab elders. It was agreed that a temporary weather shelter (just a structure with a roof and open sides) would be acceptable providing designs were approved first. One option might be to work in conjunction with Breakheart Quarry. **Action: Carole** to research options and costs and share for approval before adding to the project and seeking further funding.
- c. The Tab is proposing the installation of a wired link between the church sanctuary and the TV screen in The Vibe to develop its work on Sunday mornings. Trustees were supportive of the proposal.
- d. The First Aid box in The Vibe is being broken repeatedly. It was repaired only two weeks ago and has been damaged further since then. **Action: John** to investigate a metal box which can be stored on the counter.
- e. The Town Council's CCTV proposals for The Rec are not going to receive funding from the Police and Crime Commission as hoped and they are exploring other options. The Church is experiencing an increase in vandalism in the Garden of Rest and is working with PCSOs on restorative justice principles. The intention is to extend another camera from the Vibe system into the garden but the church does not have funding for this at present.

9. Date of Next meeting: **Wednesday** November 15th at 5.30pm at Jacob's House.