

STANDARD CONDITIONS OF CONTRACT

Contract Documents

The Contract Documents will comprise:

Standard Conditions of Contract
Specification of Works
Site Plans
Form of Tender
Procurement Policy – including Approved Contractor application form.

Officer

The Lead Officer will be the Town Clerk.

Extent of Work

The works will include the regular grass cutting and associated maintenance of the War Memorial Recreational Ground playing fields, including football pitches and Highfields Play Area.

The works may include the area known as Kingshill Cemetery and Allotments and Kingshill Play Area. Dursley Town Council will confirm this with the successful contractor prior to appointment.

Site Details

War Memorial Recreation Ground, Kingshill Road, Dursley, GL11 4BJ

APPROX. AREA 5 hectares

The playing fields are located alongside the A4135 in central Dursley immediately to the south of Rednock School. The site currently has two tennis courts, football pitches, a pavilion with changing facilities, workshops for Council employed grounds staff, two play areas and a small skate park.

Vehicular access is possible for staff and contractors via an entrance from the A4135. There is limited parking for users of the site in the neighbouring Sainsbury's and swimming pool car parks which adjoin the site. The entire site is surrounded by trees and hedges. Most of the mature trees are on the boundary to the north west of the site.

Highfields Playing Field

APPROX. AREA 1.3 hectares

This site is leased to Dursley Town Council from Stroud District Council until 2041.

The site includes a fenced infants playground, informal play areas, a BMX track, a zip wire and an informal football area. Vehicle access is available from either end via School Road or Second Avenue, with parking available at the School Road access lane.

Kingshill Play Area

APPROX. AREA 1 hectares

The site is a popular green space enjoyed by local residents. It includes play equipment and informal play areas.

Vehicular access to the site and parking is accessed by an agreement with neighbouring Kingshill House.

Kingshill Cemetery and Allotments, Kingshill Road, Dursley.

APPROX. AREA (Cemetery) 3.2 hectares

APPROX. AREA (Allotment - including plots) 1.0 hectares

The site is accessed from the A4135 Kingshill Road via the main gate (used by all visitors) and a service lane access for contractors and allotment holders. There is very limited parking within the cemetery.

The site is split between a working cemetery and community allotment plots.

Workmanship and Equipment

The workmanship must be of the highest standard and shall conform to all relevant British Standards, Specifications and Codes of Practice.

Additional Erection/Installation

The Council could add additional outside fixtures and fittings during the period of the Contract and no application from the Contractor to adjust the Contract price will be considered.

Duration of Contract

The duration of the Contract will be from 1st April 2018 until 31st March 2021, with the final decision on the extent of the Contract to be made by the Council after the tenders have been received.

Tenders are to be priced as per the dates shown on the form of tender. There will be no opportunity to alter the rates tendered during the term.

Payment to Contractor

The Contractor will submit a monthly account, in arrears, throughout the duration of the contract.

Termination of Contract

Either party may, without reason, terminate the Contract, in writing, giving three months' notice.

Insurance

The Contractor is required to have a minimum of £10,000,000 public liability insurance for Contracts. A current Certificate of Insurance to this effect must be produced to the Town Clerk prior to commencement of the Contract. The Contractor shall indemnify the Council against any claim or proceedings for any injury or damage to any property or persons or animals as a result of negligence, poor workmanship or failure to notify the Council of any action likely to cause injury or damage to a third party.

Health and Safety

The Contractor shall accept full responsibility for compliance with the Health and Safety at Work Act and all other Acts and Regulations in respect of the work comprised in this Contract.

Notes to Tenderers

Attention is drawn to the Form of Tender and Standard Conditions of Contract. These documents must be read in conjunction with the Specification of Works and site plans. Contractors are advised to carefully read all documentation.

The prices to be included in the Form of Tender are to be the full inclusive value of the work described, including all profit, costs and expenses, and all general risks, liabilities and obligations.

A price shall be inserted against each item on the Form of Tender.

No alteration to the text of the Form of Tender is to be made by the Contractor tendering. Should any alteration, amendment, note or addition be made, the same will not be recognised and the reading of the printed Schedule will be adhered to.

A regular inspection will be carried out by the Council throughout the period of the Contract to ensure the work is completed in accordance with the Specification of Works.

Invoices presented for payment must include a schedule of the works completed.