

DURSLEY TOWN COUNCIL

GREEN SPACES COMMITTEE

TERMS OF REFERENCE

AGREED at COUNCIL ON 7th NOVEMBER 2017

1. The Green Spaces Committee is a Standing Committee of the Town Council,
2. Its functions are:
 - (a) To manage the safety, maintenance and improvement of the green spaces, burial grounds and allotments, as managed by Council, including all items thereon, and to be consulted when an issue raises concern.
 - (b) To approve budgetary expenditure for maintenance and improvement of the green spaces, burial grounds and allotments, as managed by Council, including all items thereon.
 - (c) To oversee the management of the above facilities and to delegate that management to the Clerk or appointed agent, who is to maintain and manage the records, bookings and administration of the above, in compliance with prevailing legislation, and to collect payment as soon as possible for any service provided.
 - (d) To review fees and charges for the above annually to coincide with the budget setting process, or more often if required.
 - (e) To review the terms & conditions and other associated policies in relation to Kingshill Cemetery and St Marks closed churchyard.
 - (d) To oversee the management of projects that fall under the responsibility of this committee.