

Dursley Town Council

Application to Erect/Carry Out Work on a Memorial

Before completing this form please ensure you have read and understand the Cemetery Regulations.

This notice should be completed and delivered to the Clerk of Dursley Town Council **PRIOR TO WORK COMMENCING**.

This form must be signed by the registered owner of the grave/burial/memorial rights**.

GRAVE NO: _____

CEMETERY: _____

Name & Address of Memorial Mason: _____

(if you have not previously worked in the Cemetery please provide a copy of your insurance)

Name & Address of Registered Grave Owner: ** _____

Name & last known address of deceased _____

Description of Memorial / Work to be Completed:	New memorial headstone	<input type="checkbox"/>	Removal	<input type="checkbox"/>
	Replacement headstone	<input type="checkbox"/>	Additional inscription	<input type="checkbox"/>
	Temporary Wooden Cross	<input type="checkbox"/>	Wooden Cross - indefinite period	<input type="checkbox"/>
	Reinstatement of memorial to a safe condition	<input type="checkbox"/>	Other	<input type="checkbox"/>

Proposed date and time of installation: _____

All works must be in accordance with the minimum accepted standard of the National Association of Memorial Masons and Dursley Town Council conditions and size restrictions. A Certificate of Conformity to BS8415 MUST be issued by the mason to the grave owner and Dursley Town Council following installation.

Type and manufacturer of ground anchor (must be compliant with BS8415): _____

Type of Stone or Material and Colour: _____

Overall Size of Memorial: **Height:** _____ **Width (Incl. base):** _____ **Depth (Incl. base):** _____

Wording of Inscription:

Please attach a sketch/picture of the proposed memorial, including any additional design details.

I consent to my signature and contact details being recorded and held in accordance with relevant Cemetery Legislation and Orders and for the purposes of communication with the Council in relation to the grave space and Cemetery. The processing of personal data is governed by legislation relating to personal data which applies in the United Kingdom including the General Data Protection Regulation (GDPR), the Data Protection Act 2018 and other legislation relating to personal data and rights such as the Human Rights Act. The Council's Privacy Notice is available on www.dursleytowncouncil.gov.uk or from the Council Office.

Signature & address of Registered Grave Owner or in cases of the re-instatement of an unsafe memorial, signature and address of person arranging for the work to be carried out. _____

In instances whereby it is not possible to trace the Grant Holder or complete an associated Transfer of the Exclusive Right of Burial for the affected grave space, the Council may allow the reinstatement of a memorial to a safe condition by another. In this case, the form must be signed by the person who is arranging for the work to be carried out to reinstate the memorial. **Please return to Dursley Town Council, Jacob's House, Castle Street, Dursley, Gloucestershire, GL11 4BS Telephone: 01453 547758 Email: clerk@dursleytowncouncil.gov.uk