

# Dursley Town Council

## Application to Erect/Carry Out Work on a Memorial

Before completing this form please ensure you have read and understand the Cemetery Regulations.

This notice should be completed and delivered to the Clerk of Dursley Town Council **PRIOR TO WORK COMMENCING.**

This form must be signed by the registered owner of the grave/burial/memorial rights\*\*.

**CEMETERY:** \_\_\_\_\_ **GRAVE NO:** \_\_\_\_\_

Name & Address of Memorial Mason: \_\_\_\_\_

**(if you have not previously worked in the Cemetery please provide a copy of your insurance)**

Name & Address of Registered Grave Owner \*\*: \_\_\_\_\_  
\_\_\_\_\_

Name & last known address of deceased: \_\_\_\_\_

Description of Memorial / Work to be Completed:	New memorial headstone <input type="checkbox"/>	Removal <input type="checkbox"/>
	Replacement headstone <input type="checkbox"/>	Additional inscription <input type="checkbox"/>
	Temporary Wooden Cross <input type="checkbox"/>	Wooden Cross - indefinite period <input type="checkbox"/>
	Reinstatement of memorial to a safe condition <input type="checkbox"/>	Other <input type="checkbox"/>

**All works must be in accordance with the minimum accepted standard of the National Association of Memorial Masons and Dursley Town Council conditions and size restrictions.**

Type and manufacturer of ground anchor (must be compliant with BS8415): \_\_\_\_\_

Type of Stone or Material and Colour: \_\_\_\_\_

**Overall Size Of Memorial:**      **Height:** \_\_\_\_\_      **Width (Incl. base):** \_\_\_\_\_      **Depth (Incl. base):** \_\_\_\_\_

Wording of Inscription: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please attach a sketch/picture of the proposed memorial, including any additional design details.**

Signature & Address of Registered Grave Owner or in cases of the re-instatement of an unsafe memorial, Signature & Address of person arranging for work to be carried out. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**A Certificate of Conformity to BS8415 MUST be issued by the mason to the grave owner and Dursley Town Council following installation.**

Proposed date and time of installation: \_\_\_\_\_

Please return to Dursley Town Council, Jacob's House, Castle Street, Dursley, Gloucestershire, GL11 4BS  
Telephone: 01453 547758 Email: clerk@dursleytowncouncil.gov.uk

\*\*In instances whereby it is not possible to trace the Grant Holder or complete an associated Transfer of the Exclusive Right of Burial for the affected grave space, the Council may allow the reinstatement of a memorial to a safe condition by another. In this case, the form must be signed by the person who is arranging for the work to be carried out to reinstate the memorial.