

25th October 2022

Town Trust Committee

DURSLEY TOWN COUNCIL

MINUTES and REPORT of the MEETING of the TOWN TRUST COMMITTEE of the Council held in the Methodist Church Meeting Room, Castle Street, Dursley at 7:15pm on Tuesday 25th October 2022 for presentation to the Council on the Tuesday 1st November 2022.

PRESENT

Members: M Woodward, S Ackroyd, P Hayes, J Rubin and A Barton.

In Attendance: S Creswick, T Stride, T Kinnison and J Kay.

The Former Chair of the Town Trust, Sue Creswick assumed the role of the Chair and welcomed all to the first meeting of the new committee.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from A Stennett, M Stennett and N Priest (Honorary Treasurer).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. TO APPOINT A COMMITTEE CHAIR

IT WAS AGREED to defer a decision of the Chair of the Committee until the next meeting when all members are present. S Creswick continued as role of Chair for the remainder of the meeting.

4. TO APPOINT A COMMITTEE VICE-CHAIR

IT WAS AGREED to defer a decision of the Vice-Chair of the Committee until the next meeting when all members are present

5. TO RECEIVE REPRESENTATIONS FROM THE PUBLIC

There were no members of the public present and it was noted that this agenda item was only required in future for the AGM.

6. TO CONSIDER THE DRAFT TERM OF REFERENCE

IT WAS AGREED that S Creswick and J Kay would revise the draft terms of reference for the next meeting of the committee. Amendments would include:

- a) Change “ the managing committee appointed by the Town Council” (Clause 1)
- b) Add the full postal addresses of the assets (Clause 2)
- c) Add a clause: Title held by official custodian of Charity Commission”
- d) Add a clause: The committee is the trustee, not individuals.
- e) Change “ maximum of six” (Clause 3)
- f) Delete “regular basis” (Clause 5)
- g) Add a clause: The committee will appoint a Secretary.
- h) Add a clause: The committee will have an Honorary Treasurer for the first 12 months.
- i) To review Clauses 6, 7, 8 with Charity Commission guidance to allow flexibility of decision making and ability to host meetings online.

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S Creswick would discuss any resolutions required to update the Charity Commission with N Priest.

It was noted a financial update had been provided by the Honorary Treasurer. J Kay would share this with all attendees of the meeting.

7. ANY OTHER BUSINESS

IT WAS AGREED to review the solicitor’s advice previously received at the next meeting of the Committee.

IT WAS RESOLVED to raise the rent for Jacob’s House by 5% for the year 2023/24.

It was noted that the application for Listed Building Consent had been submitted to Stroud District Council for the secondary internal glazing.

N Priest was meeting with Total Energy on 26th October to discuss issues with meters on day-time/night-time usage.

M Woodward reported that there were problems with the fire alarm due to the telephone signal.

The cleaning remained at one visit per month, this was suitable due to the low number of hires of the Town Hall.

It was noted that future maintenance works would include: painting of the pillars (Heritage Centre), painting of one side of Jacob’s House, non-slip painting of steps (Town Hall), power washing the market area (spring 2023) and repairing leaking pipe on internal stairs of Town Hall.

A decision on the future of the lift project would need to be considered at t future meeting of the committee.

The meeting closed at 8pm.

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Chair

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Date